

**Subject: ELECTRICAL CONTRACTORS**

To ensure that the electrical systems of customers are adequately supplied with high reliability by the HPUC, electrical contractors are requested to adhere to the following guidelines:

1) ***Request for Electrical Inspection form:***

In accordance with the State Board of Electricity, electrical contractors are required to submit the blue copy to the *Request for Electrical Inspection* form to the HPUC before power can be connected or reconnected. A faxed copy is acceptable provided the blue copy is received by the HPUC within three working days. Without the blue copy or a faxed copy on file, the HPUC Line Crew is not authorized to connect or reconnect power for a contractor.

2) **Metering:**

- a. Commercial customers are allowed one electrical meter for a service voltage class.
- b. Up to two electrical services with one meter per service are allowed for a commercial building provided the services are not the same voltage class.
- c. In buildings with both residential and commercial space, there may be more than one meter to separate the residential and commercial customers. At minimum, 1 commercial meter will be installed.
- d. Electrical meters must be located in one accessible location near the electrical service entrance panel.

3) **Communication with the HPUC:**

Electrical contractors are asked to contact the HPUC prior to bidding or construction when installing new electrical load for a customer if the HPUC metering, service conductor size, or transformer loading could require modification.