

# MINUTES OF THE PROCEEDINGS

## of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota, 1902 E. 6<sup>th</sup> Ave., Hibbing, MN 55746, held on February 22, 2022. Meeting held at Hibbing City Hall, 401 E. 21<sup>st</sup> St., Hibbing MN. Chairperson Garrity called the meeting to order at 5:02 p.m. In attendance were Chairperson Garrity; Commissioner Hart; Commissioner Bayliss; Commissioner Andria; Commissioner Babich; Legal Counsel, Andy Borland; General Manager, Luke Peterson; and Financial Controller, Morgan Anderson. Also in attendance were HPAT Reps., Ron Wirkkula & Kivanna Hill; and Mark Reger, Citizen. Absent from the meeting was Administration, Safety & Facilities Coordinator, Penny Rutchasky.

**Item 2. ADDS/DELETES** General Manager Peterson requested to pull Item 6.C. Request Public Bid No. 2022-07: Electrostatic Precipitator for Boiler IV

### **Item 3. APPROVAL OF MINUTES**

Motion by Commissioner Bayliss, supported by Commissioner Babich, to approve the regular meeting minutes of February 8, 2022.

Motion carried unanimously.

### **Item 4. CITIZENS FORUM** – None

### **Item 5. CONSENT AGENDA**

**Item 5.A.** Approve invoices over \$10,000 and approve the bills and ACH transfers dated February 18, 2022.

**Item 5.B.** Review and approve payroll paid & overtime report for the February 10, 2022 pay date.

**Item 5.C.** Approve Invoice Re: LMC Litigation Expense for the Hibbing Chrysler Center

**Item 5.D.** Approve Annual Worker's Compensation Insurance Premium in the amount of \$248,695.

Chairperson Garrity requested to pull Item 5.C. Approve Invoice Re: LMC Litigation Expense for the Hibbing Chrysler Center from the consent agenda for discussion.

Chairperson Garrity inquired about commission member immunity. Legal Counsel Borland answered.

Motion by Commissioner Hart, supported by Commissioner Andria, to approve Consent Agenda Items 5.A., 5.B & 5.D., as presented.

Motion carried unanimously.

Motion by Commissioner Hart, supported by Commissioner Andria, to approve Consent Agenda Item 5.C., as presented.

Motion carried unanimously.

### **Item 6. FINANCIALS & RISK MANAGEMENT**

**Item 6.A.** The Commission reviewed the correspondence dated February 18, 2022 regarding Award Public Bid No. 2022-01 to 2022-05: Summer Plant Outage.

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Motion by Commissioner Bayliss, supported by Commissioner Andria, to award Public Bid No. 2022-01: Non-Destructive Testing for Summer Outage to Boiler Inspection Services in the amount, not to exceed, \$135,200.

Motion carried unanimously.

Motion by Commissioner Babich, supported by Commissioner Bayliss, to award Public Bid 2022-04: Boilermaker Services for Summer Outage to Stack Brothers.

Motion carried unanimously.

Motion by Commissioner Andria, supported by Commissioner Hart, to award the Public Bid No. 2022-05: Scaffold, Cleaning & Refractory for Summer Outage to United Refractory Incorporated in the amount of \$132,439.

Motion carried unanimously.

Motion by Commissioner Hart, supported by Commissioner Babich, to award Public Bid No. 2022-03: Pipefitter Services for Summer Outage to Hecimovich Mechanical in the amount, not to exceed, \$25,815.

Motion carried unanimously.

Motion by Commissioner Bayliss, supported by Commissioner Andria, to award Public Bid 2022-02: Millwright Services for Summer Outage, to Hecimovich Mechanical in the amount, not to exceed, \$15,700.

Motion carried unanimously.

Item 6.B. The Commission reviewed the correspondence dated February 18, 2022 from L. Peterson regarding Request Public Bid No. 2022-06: Safety Relief Valve Replacement.

Motion by Commissioner Andria, supported by Commissioner Babich, to advertise for Public Bid No. 2022-06: Safety Relief Valve Replacement.

Motion carried unanimously.

Item 6.D. The Commission reviewed the correspondence dated February 15, 2022 from R. Knowles regarding Award Public Bid No. 2021-08: Pipefitter Services for CY 2022.

Motion by Commissioner Hart, supported by Commissioner Bayliss, to award the Public Bid No. 2021-08: Pipefitter Services for CY 2022 to Hecimovich Mechanical.

Motion carried unanimously.

### **Item 7. POLICY & GOVERNANCE**

Item 7.A. The Commission reviewed the correspondence dated February 18, 2022 from L Peterson regarding Approve Advertising for Summer Students & Summer Engineering Internships.

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Motion by Commissioner Babich, supported by Commissioner Bayliss, to authorize the advertising for summer students and summer engineering internships.

Motion carried unanimously.

### **Item 8. OPERATIONS UPDATE**

Item 8.A. The Commission reviewed the correspondence dated February 18, 2022 from L. Peterson regarding Employee Recognition.

Motion by Commissioner Bayliss, supported by Commissioner Hart, to award Mark Trenberth the Employee Recognition Award.

Motion carried unanimously.

Item 8.B. The Commission reviewed the correspondence dated February 18, 2022 from L. Peterson regarding Results of GVTC Test.

No action taken.

### **Item 9. OLD BUSINESS**

### **Item 10. NEW BUSINESS**

### **Item 11. ADJOURNMENT**

Motion by Commissioner Bayliss, supported by Commissioner Babich, to adjourn the meeting at 6:04 p.m.

Motion carried unanimously.

Attest:

  
Patrick Garrity, Chairperson

  
Morgan Anderson, Commission Secretary

Meeting materials are available at [www.hpuc.com](http://www.hpuc.com)  
The next regular Commission meeting is scheduled for Tuesday, March 8, 2022 at 5:00 p.m. at the Hibbing City Hall, Council Chambers, 401 E. 21<sup>st</sup> St., Hibbing MN 55746.  
All COVID-19 Pandemic guidelines must be observed.

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