

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

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June 9, 2020

Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota held on June 9, 2020. Meeting held via GoToMeeting, 1902 E. 6th Ave., Hibbing, MN 55746. Chairperson Hart called the meeting to order at 5:03 p.m. In attendance were Chairperson Hart; Commissioner Bugliosi; Commissioner Bayliss; Commissioner Stokes; Commissioner Garrity; Legal Counsel, Andy Borland; Director of Finance, Jean Lane; Admin. Assistant, Penny Lange; Director of Utility Operations; Corey Lubovich; Director of Power Production, Bob Nyberg; and Director of Electrical Systems, Dan Chase. Also in attendance was HPAT Rep., R. Wirkkula.

Pursuant to MN § 13D.021 Subd. 1(1)(2)(3)(4), the HPU Commission will meet by phone due to the COVID-19 pandemic.

Item 2. ADDS/DELETES

- Add under the Consent Agenda Item 5.C. Approve Separation from Employment P. Vendetti
- Add under New Business Item 9.A. Community Development Block Grant CDBG-CV

Item 3. APPROVAL OF MINUTES

Item 5.A. Motion by Commissioner Stokes, supported by Commissioner Bugliosi, to approve the regular meeting minutes of May 26, 2020.

Commissioner Bayliss – support
Commissioner Stokes – support
Commissioner Garrity – support
Commissioner Bugliosi – support
Chairperson Hart – support
Motion carried unanimously.

Item 4. CITIZENS FORUM - No One Present

Item 5. CONSENT AGENDA

Commissioner Stokes questioned a payment to General Waste in the amount of \$2,616.41. R. Nyberg to provide information.

Commissioner Stokes questioned a \$9,000 payment for Professional Services to Milliman. J. Lane stated they have expertise in the area of Actuarial Professional Services.

Motion by Commissioner Bayliss, supported by Commissioner Stokes, to approve the following consent agenda items:

Item 5.A. Review and approve the items over \$10,000 and review and approve the bills from May 21, 2020 through June 3, 2020, check numbers 42786 through 42869 & ACH transfers 5212001 to 603200.

Item 5.B. Review and approve the payroll paid and overtime report for the June 4, 2020 payday.

Item 5.C. Approve Separation of Employment: Paul Vendetti

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Commissioner Bayliss – support
Commissioner Stokes – support
Commissioner Garrity – support
Commissioner Bugliosi – support
Chairperson Hart – support
Motion carried unanimously.

BIDS & QUOTES

Item 6.A. The Commission reviewed the correspondence dated June 9, 2020 from D. Chase regarding Request Authorization to Call for Public Bid No. 01-2020: Vegetation Control.

Motion by Chairperson Hart, supported by Commissioner Bugliosi to authorize to call for Public Bid No. 01-2020: Vegetation Control for 2020.

Commissioner Bayliss – support
Commissioner Stokes – oppose
Commissioner Garrity – support
Commissioner Bugliosi – support
Chairperson Hart – support
Motion carried 4-1.

PERSONNEL/POLICY

Item 7.A. The Commission reviewed the correspondence dated June 9, 2020 from J. Lane regarding Approve Contract for Services for General Manager Search.

Motion by Commissioner Stokes, supported by Commissioner Bayliss, to approve the following Resolution:

NOW THEREFORE, BE IT RESOLVED THAT the HPU Commission approve a professional service contract with Baker Tilly for A General Manager search in the amount of \$22,500, as per the Agreement.

Commissioner Bayliss – support
Commissioner Stokes – support
Commissioner Garrity – support
Commissioner Bugliosi – support
Chairperson Hart – support
Motion carried unanimously.

OLD BUSINESS

Item 8.A. The Commission reviewed the correspondence dated June 9, 2020 from D. Chase regarding Field Inspection: Hutchinson PUC Natural Gas Fired Generator.

Motion by Chairperson Hart, supported by Commissioner Bugliosi, to authorize all five Commissioners to attend the Field Inspection: Hutchinson PUC Natural Gas Fired Generator on June 25, 2020, and authorize to post public notice per MN State Statute Open Meeting Law, that no official Utility business will take place at the aforementioned field inspection.

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Commissioner Bayliss – support
Commissioner Stokes – support
Commissioner Garrity – support
Commissioner Bugliosi – support
Chairperson Hart – support
Motion carried unanimously.

NEW BUSINESS

Item 9.A. The Commission reviewed the correspondence dated June 9, 2020 from J. Lane regarding Approve Research, Partnership Opportunities, Required Signatures & Application for Community Development Block Grant (CDBG-Covid-19).

Motion by Commissioner Bugliosi, supported by Commissioner Garrity, to authorize the following Resolution:

NOW THEREFORE BE IT RESOLVED, THAT the HPU Commission approve a grant application to the Community Development Block Grant (CDBG-CV) appropriate partnerships with other organizations and authorize necessary signatures.

Commissioner Bayliss – support
Commissioner Stokes – support
Commissioner Garrity – support
Commissioner Bugliosi – support
Chairperson Hart – support
Motion carried unanimously.

Commissioner Stokes thanked Mr. Vendetti for his years of service.

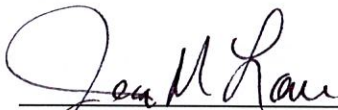
Commissioner Bugliosi requested an update on the Power Plant Safety Valves. R. Nyberg gave update stating the Plant has fulfilled the insurance requirements.

ADJOURNMENT

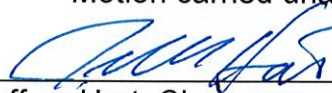
Motion by Commissioner Bayliss, supported by Commissioner Stokes, to adjourn the meeting at 5:46 p.m.

Commissioner Bayliss – support
Commissioner Stokes – support
Commissioner Garrity – support
Commissioner Bugliosi – support
Chairperson Hart – support.
Motion carried unanimously.

Attest:



Jean Lane, Commission Secretary



Jeffrey Hart, Chairperson

*The next regular Commission meeting is scheduled for Tuesday, June 9, 2020 at 5:00 p.m.
Pursuant to MN § 13D.021 Subd. 1(1)(2)(3)(4), the HPU Commission will meet by phone with no one present at the regular site due to the COVID-19 pandemic.
City Hall will no longer be open for HPU Commission meetings, until further notice, due to the COVID-19 pandemic and no one will be at City Hall for the meeting due to the COVID-19 pandemic*