

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

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July 9, 2019

Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota held on July 9, 2019, at Hibbing City Hall, Council Chambers 401 E. 21st St., Hibbing, MN 55746. Chairperson Rian called the meeting to order at 5:00 p.m. In attendance were Chairperson Rian; Commissioner Bugliosi; Commissioner Hart; Commissioner Bayliss; Commissioner Stokes; Legal Counsel, Andy Borland; General Manager, Scott Hautala; Director of Power Production, Bob Nyberg; Director of Utility Operations, Corey Lubovich; Director of Electrical Systems, Dan Chase; and Administrative Assistant, Penny Lange. Also in attendance were Minnesota Power Rep., Luke Peterson; HPAT Rep., Ron Wirkkula and Gary Kaunonen; Hibbing Daily Tribune Rep, Carrie Manner; Local 94 employees M. Reger, A. Kingsbury Absent from the meeting was Director of Finance & Commission Secretary, Jean Lane.

ADDS/DELETES - None

APPROVAL OF MINUTES

Item 3. Motion by Commissioner Bayliss, supported by Commissioner Stokes to amend the minutes of June 25, 2019 to reflect that the job descriptions were not tabled, as stated. The motion to approve failed 3-2.

Motion carried unanimously.

CITIZENS FORUM

Item 4. No One Present

CONSENT AGENDA

Motion by Commissioner Bayliss, supported by Commissioner Bugliosi, to approve the following consent agenda items:

- 5.A. Review and approve the items over \$10,000 and review and approve the bills from June 21, 2019 through July 5, 2019, check numbers 40224 through 41048 & ACH transfer 6211901 to 6281903.
- 5.B. Review and approve the payroll paid and overtime report for the July 3, 2019 paydate.
- 5.C. Request for Contribution: Hoops on Howard - \$100 per policy
- 5.D. Request for In-kind Contribution: Hibbing Area Boy Scouts – Use of Trailer

Motion carried unanimously.

PUBLIC BIDS & QUOTES

Item 6.A. The Commission reviewed the correspondence dated July 9, 2019 from S. Hautala regarding AMI Request for Proposal – Professional Services.

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Motion by Commissioner Hart supported by Chairperson Rian, to authorize the following Resolution:

NOW THEREFORE BE IT RESOLVED THAT the HPU Commission approve Power Systems Engineering, Inc. a quote in the amount of \$42,500 to perform AMI procurement as detailed in its June 21, 2019 quote.

Motion failed 3-2.

Item 6.B. The Commission reviewed the correspondence dated July 9, 2019 from J. Lane regarding Request to Approve Contract with Airgas.

Motion by Commissioner Bugliosi, supported by Commissioner Stokes, to authorize the following Resolution:

NOW THEREFORE, BE IT RESOLVED, THAT HPU Commission enter into a one-year Contract with Airgas per the prices in the cylinder gasses rider page, and authorize the General Manager to sign Contract after legal review.

Motion carried unanimously.

PERSONNEL/POLICY

Item 7.A. The Commission reviewed the correspondence dated July 9, 2019 from Legal Counsel Borland regarding Six Month Evaluation – D. Chase, Director of Electrical Systems. This is an informational item.

No action taken.

Item 7.B. The Commission reviewed the correspondence dated July 9, 2019 from D. Chase regarding Award Job Posting No. 19-01: Apprentice Lineworker.

Motion by Commissioner Bayliss, supported by Commissioner Bugliosi, to approve the Award of Job Posting No. 19-01: Apprentice Lineworker to D. Unger, the senior qualified candidate.

Motion carried unanimously.

Item 7.C. The Commission reviewed the correspondence dated July 95, 2019 from J. Lane regarding Review of the tabled job descriptions of: Electrical Line Distribution Team Leader (Line Foreman); Steam and Gas Distribution Team leader (Heat Foreman); Water Production and Distribution Team Leader (Water Foreman); Plant Operations Team Leader (Chief Operating Engineer); and Plant Mechanic Team Leader (Master Mechanic).

Motion by Commissioner Bugliosi, supported by Commissioner Stokes to table this item to the July 23, 2019.

Motion carried unanimously.

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Item 8. The Commission reviewed the correspondence dated July 9, 2019 from S. Hautala regarding Hibbing Taconite Scranton Pit Area Mining Plan – Scranton Well Impact. S. Hautala stated that Hibbing Taconite had an unexpected commitment and was unable to have representatives attend tonight's meeting. It is anticipated that Hibbing Taconite Representatives will be in attendance of the first regular meeting in August.

No action taken.

OLD BUSINESS

Item 9.A. The Commission reviewed the correspondence dated July 9, 2019 from J. Lane regarding Consider Revising the Start Dates on the Long Term and life Insurance Contract Policies.

Motion by Chairperson Bugliosi, supported by Commissioner Bayliss, to authorize the following Resolution:

NOW THEREFORE BE IT RESOLVED THAT the HPU Commission authorize the life and long-term disability contracts approved at the June 25, 2019 regular Commission meeting begin terms on September 1, 2019, and authorize the General Manager to sign appropriate documents.


Motion carried unanimously.

ADJOURNMENT

Motion by Commissioner Stokes, supported by Commissioner Bugliosi, to adjourn the meeting at 5:33 p.m.

Motion carried unanimously.

Attest:



David Rian, Chairperson



Scott Hautala, General Manager

The next regular Commission meeting is scheduled for Tuesday, July 23, 2019 at 5:00 p.m. at the Hibbing City Hall, Council Chambers, 401 E. 21st St., Hibbing, MN 55746