

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

Page One

September 11, 2018

Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota held on September 11, 2018, at Hibbing Public Utilities, 1902 E. 6th Ave., Hibbing, MN 55746. Chairperson Garrity called the meeting to order at 5:01 p.m. In attendance were Chairperson Garrity; Commissioner Hart; Commissioner Bugliosi; Commissioner Rian; Legal Counsel, Andy Borland; General Manager, Scott Hautala; Director of Power Production, Bob Nyberg; Director of Utility Operations, Corey Lubovich; Administrative Assistant, Penny Lange; and Superintendent of Electrical Systems, Esko Savela. Also in attendance were HPAT, Gail Adams; Hibbing Daily Tribune, Kelly Grinsteinner; Local 94 employees, J. Sanborn, W. Kampen, B. Berg, & M. Reger. Absent from the meeting was Commissioner McGuire, and Director of Finance, Jean Lane.

ADDS/DELETES

- Table Item 7.A.: Power Plant Solid Fuel Power Plan: Consider Approval of MERC 2019 Agreement
- Add Under New Business Item 9.A.: Power Plant East Cooling Tower Update – *action requested*

APPROVAL OF MINUTES

Motion made by Commissioner Hart, supported by Commissioner Rian, to approve the regular meeting minutes of August 28, 2018.

Motion carried unanimously.

CITIZENS FORUM - None

CONSENT AGENDA

Commissioner Bugliosi requested to pull Item 5.A. & 5.G. from the Consent Agenda, Invoices over \$5,000, and Power Plant Steam Leak Repairs – Materials for discussion.

Commissioner Hart requested to pull Item 5.D. from the Consent Agenda, Employee Training: Respectful Workplace for discussion.

Motion by Commissioner Rian, supported by Commissioner Bugliosi to approve the following consent agenda items:

- Review and approve the bills from August 24, 2018 through September 5, 2018, check numbers 38552 through 38616 & ACH transfer 8241801 through 8311802.
- Review and approve the payroll paid and overtime report for the August 30, 2018 pay date.
- Electrical Distribution: High Voltage Underground Fault Locator.
- Electrical Distribution: Street Light Directional Bore.

Motion carried unanimously.

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

Page Two

September 11, 2018

Motion by Commissioner Bugliosi, supported by Commissioner Hart, to approve Items 5.A. 5.D. & 5.G. from the Consent Agenda: Invoices over \$5,000; Employee Training - Respectful Workplace; and Power Plant Steam Leak Repairs – Materials.

Motion carried unanimously.

PERSONNEL/POLICY

The Commission reviewed the correspondence dated September 11, 2018 from J. Lane regarding Revise Employee Policy EMPL117vacationdonation – Include Personal Days.

Motion by Commissioner Bugliosi, supported by Commissioner Rian to approve Employee Policy: EMPL117vacationdonation to include Personal Days.

Motion carried unanimously.

PUBLIC BIDS & QUOTES

The Commission reviewed the correspondence dated September 7, 2018 from C. Lubovich regarding Northern Natural Gas Company Amendment to TFX Throughput Service Agreement. S. Hautala and C. Lubovich gave presentation.

Motion by Commissioner Hart, supported by Commissioner Bugliosi to approve the Northern Natural Gas Company Amendment to the TFX Throughput Service Agreement.

Motion carried unanimously.

OLD BUSINESS

The Commission reviewed the correspondence dated September 7, 2018 from S. Hautala regarding Electric Distribution Review. E. Savela gave presentation on the HPU Electrical Distribution system and service territory.

Motion by Commissioner Rian, supported by Commissioner Bugliosi to accept the report and place in the Commission file.

Motion carried unanimously.

The Commission reviewed the correspondence dated September 7, 2018 from S. Hautala regarding Steam Distribution System Follow-up: "Core" Definition. S. Hautala gave presentation. Lengthy discussion held.

Motion by Commissioner Bugliosi, supported by Chairperson Garrity to table this item to obtain further information.

Commissioner Rian – No.
Motion carried.

MINUTES OF THE PROCEEDINGS
of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

Page Three

September 11, 2018

NEW BUSINESS

The Commission reviewed the correspondence dated September 11, 2018 from S. Hautala regarding Power Plant East Cooling Tower Update – Two Items

Motion by Commissioner Rian, supported by Commissioner Hart to approve an RFP for the East Cooling Tower Demolition.

Motion carried unanimously.

Motion by Commissioner Rian, supported by Commissioner Hart, to authorize the sale of the East Cooling Tower process filters to WaterTec, LLC, in the amount of \$10,000.

Motion carried unanimously.

Motion by Commissioner Bugliosi, supported by Commissioner Hart, to adjourn the meeting at 6:40 p.m.

Motion carried unanimously.

Attest:


Patrick Garrity, Chairperson


Jean Lane, Commission Secretary

The next regular Commission meeting is scheduled for Tuesday, September 25, 2018 at 5:00 p.m. at the Hibbing Public Utilities Commission Meeting Room, 1902 E. 6th Ave., Hibbing, MN 55746