



**HIBBING PUBLIC UTILITIES COMMISSION  
MEETING AGENDA**

**Date: July 27, 2021 Time: 5:00 p.m.**

Chairperson P. Garrity	_____	Commissioner J. Bugliosi	_____
Commissioner J. Bayliss	_____		_____
Commissioner J. Hart	_____	Legal Counsel A. Borland	_____
General Manager L. Peterson	_____	Financial Controller M. Anderson	_____
Admin Coord P. Rutchasky	_____	Local 94 President M. Reger	_____

1. CALL TO ORDER
2. ADDS/DELETES
3. APPROVAL OF MINUTES: July 13, 2021
4. CITIZENS' FORUM: *Maximum amount of time per item: 5 minutes*
5. CONSENT AGENDA
  - A. Consider approving invoices >\$10,000 & review and approve the bills from July 8, 2021 to July 23, 2021, check numbers 44960 to 45032 & ACH transfers 716210 to 716210.
  - B. Review and approve the payroll paid & overtime report for the July 15, 2021 pay date
  - C. Accept the Resignation of J. Garrity, Accounting/HR Manager
  - D. Request for Contribution: Habitat for Humanity – Waiver of Water & Gas Installation Fees
  - E. Accept Notice of Inspection & Compliance of MN OPS Annual Inspection
  - F. 13.8 kV Hot Room Switchgear Replacement
6. BIDS/QUOTES
  - A. Award Public Bid No. 04-2021: Cooling Tower Replacement
  - B. Request for Vacuum Truck Proposal Lease or Purchase For Biomass Fuel Handling & General Utility Purposes
7. PERSONNEL/POLICY
  - A. Approve Job description for Accounting/Human Resources Coordinator
  - B. Authorize to Advertise for an Accounting/Human Resources Coordinator
  - C. Update Safety Eyeglass & Safety Boot Policy
8. JUNE FINANCIAL STATEMENT
9. OLD BUSINESS
  - A. Energy Efficiency Loan Program
  - B. Retiree Medical Supplemental Insurance
10. NEW BUSINESS
  - A. New Gas, Water & Steam Extension Fees
11. ADJOURNMENT

**Meeting materials are available at [www.hpuc.com](http://www.hpuc.com)**  
**The next regular Commission meeting is scheduled for Thursday, August 12, 2021 at 5:00 p.m. at the Hibbing City Hall, Council Chambers, 401 E. 21<sup>st</sup> St., Hibbing MN 55746**  
**COVID-19 Pandemic guidelines must be observed.**