



HIBBING PUBLIC UTILITIES COMMISSION

MEETING AGENDA

Date: December 8, 2020 Time: 5:00 – 7:30 p.m.

Chairperson J. Hart	_____	Commissioner J. Bugliosi	_____
Commissioner J. Bayliss	_____	Commissioner J. Stokes	_____
Commissioner P. Garrity	_____	Legal Counsel A. Borland	_____
General Manager	_____	Finance Director J. Lane	_____
Dir. Power Production R. Nyberg	_____	Dir. Utility Op. C. Lubovich	_____
Dir. Electrical Systems D. Chase	_____	Admin. Assistant P. Lange	_____
Safety/Env/Facilities Mgr. P. Karakash	_____	Local 94 President M. Reger	_____

1. CALL TO ORDER
2. ADDS/DELETES
3. APPROVAL OF MINUTES: November 10 and November 24
4. CITIZENS' FORUM: *Maximum amount of time per item: 5 minutes*
5. CONSENT AGENDA
 - A. Consider approving invoices >\$10,000 & review and approve the bills from November 20, 2020 to December 3, 2020, check numbers 43818 to 43874 & ACH transfers 11202001 to 11252001.
 - B. Review and approve the payroll paid & overtime report for the December 3, 2020 pay date.
 - C. Voluntary Residential Heat Conversion Loan Approvals
 - D. Approve LMCIT Liability Waiver Form
 - E. Set 2021 Commission Meeting Calendar
6. BIDS/QUOTES
 - A. Authorize Barr Engineering to perform a Geotechnical Soil Study of 1840 1st Avenue (new substation)– *action requested*
7. PERSONNEL/POLICY
 - A. Approve the Assistance Line Crew Leader job description – *action requested*
 - B. Approve the Journey Line Worker job description – *action requested*
 - C. Approve Job Posting No. 20-14 Apprentice Lineworker – *action requested*
 - D. Approve Engineering Technician positions to full staffing plan – *action requested*
8. OLD BUSINESS
 - A.
9. NEW BUSINESS
 - A. Approve 401(a) PPA Plan Document Adoption Agreement Restatement – *action requested*
 - B. Approve 401(a) Plan Termination Amendment – *action requested*
 - C. Approve Administrative Services Agreement – *action requested*
 - D. Approve 457(b) Plan Loan Program – *action requested*
 - E. Consider use and/or purchase of technology hardware/software for Commission – *action requested*
10. ADJOURNMENT

Meeting materials are available at www.hpuc.com

The next regular Commission meeting is scheduled for Tuesday, December 8, 2020 at 5:00 p.m. virtual

Pursuant to MN § 13D.021 Subd. 1(1)(2)(3)(4), the HPU Commission will meet by phone without anyone else being present at the regular site due to the COVID-19 pandemic.