



**HIBBING PUBLIC UTILITIES COMMISSION
MEETING AGENDA**

Date: September 22, 2020 Time: 5:00 – 7:30 p.m.

Chairperson J. Hart	_____	Commissioner J. Bugliosi	_____
Commissioner J. Bayliss	_____	Commissioner J. Stokes	_____
Commissioner P. Garrity	_____	Legal Counsel A. Borland	_____
General Manager	_____	Finance Director J. Lane	_____
Dir. Power Production R. Nyberg	_____	Dir. Utility Op. C. Lubovich	_____
Dir. Electrical Systems D. Chase	_____	Admin. Assistant P. Lange	_____
Safety/Env/Facilities Mgr. P. Karakash	_____	Local 94 President M. Reger	_____

1. CALL TO ORDER
2. ADDS/DELETES
3. APPROVAL OF MINUTES: September 8, 2020 regular meeting
4. CITIZENS' FORUM: *Maximum amount of time per item: 5 minutes*
5. CONSENT AGENDA
 - A. Consider approving invoices >\$10,000 & review and approve the bills from September 4, 2020 to September 18, 2020, check numbers 43415 to 43477 & ACH transfers 9042001 to 9122004.
 - B. Review and approve the payroll paid & overtime report for the September 10, 2020 pay date.
 - C. Request for Contribution: Kids Kare Fund Central Mesabi Medical Foundation
 - D. Request for Contribution: Habitat for Humanity Waiver of Service Connection Fees for 2514 & 2516 E. 2nd Ave., Hibbing MN
 - E. Salvation Army HeatShare Agreement: 2020-2021 Heating Season
 - F. DOT Recertification Inspection Training: Overnight Travel Request
 - G. Voluntary Residential Loan Program: Loan Approvals
6. BIDS/QUOTES
 - A. Ansley Water Tower Rehabilitation 2021 – *action requested*
 - B. Award Public Bid No. 03-2020a: Water Production Well 3B – *action requested*
 - C. Request to Call for Public Bid for Hot Room 13.8kV Switchgear – *action requested*
 - D. [Authorize Directional Boring for Street Light Repair](#) – *action requested*
7. PERSONNEL/POLICY
 - A. Request to Post Job Posting No. 20-11: Meter Reader – *action requested*
 - B. Request to Post Job Posting No. 20-12: Apprentice Water Mechanic – *action requested*
 - C. Interdepartmental Charges – *information only*
8. DEPARTMENT REPORTS
9. FINANCIAL STATEMENTS AUGUST 2020
10. OLD BUSINESS
 - A. Rate Restructuring – *action requested*
11. NEW BUSINESS
 - A. HPU Response to IRS Notice 2020-65 – Deferment of Employment Share of FICA – *action requested*
12. ADJOURNMENT

Meeting materials are available at www.hpuc.com

The next regular Commission meeting is scheduled for Tuesday, October 13, 2020 at 5:00 p.m. at the Hibbing City Hall, Council Chambers, 401 E. 21st St., Hibbing MN 55746

Masks are required in City Hall and all COVID-19 Pandemic guidelines must be observed.