



**HIBBING PUBLIC UTILITIES COMMISSION**  
**MEETING AGENDA REVISED**

**Date: April 28, 2020 Time: 5:00 – 7:30 p.m.**

Chairperson J. Hart	_____	Commissioner J. Bugliosi	_____
Commissioner J. Bayliss	_____	Commissioner J. Stokes	_____
Commissioner Rian	_____	Legal Counsel A. Borland	_____
General Manager	_____	Finance Director J. Lane	_____
Dir. Power Production R. Nyberg	_____	Dir. Utility Op. C. Lubovich	_____
Dir. Electrical Systems D. Chase	_____	Admin. Assistant P. Lange	_____
Safety/Env/Facilities Mgr. P. Karakash	_____	Local 94 President M. Reger	_____

1. CALL TO ORDER
2. ADDS/DELETES
3. APPROVAL OF MINUTES: COVID-19 Emergency Minutes of April 3, 2020 and the April 14, 2020 regular meeting
4. CITIZENS' FORUM: *Maximum amount of time per item: 5 minutes*
5. CONSENT AGENDA
  - A. Consider approving invoices >\$10,000 & review and approve the bills from April 10, 2020 to April 22, 2020, check numbers 42581 to 42649 & ACH transfers 4102001 to 4172003.
  - B. Review and approve the payroll paid & overtime report for the April 9 & 23, 2020 pay dates.
  - C. Award 2020 HPU Local Tom Bovitz Memorial Scholarship.
  - D. Annual Air Emission Inventory Fee.
  - E. Approve Authorization for Finance Director to Bind HPU Power Plant Boiler & Property Insurance.
6. BIDS/QUOTES
  - A. Quote No. 2020-014: Scranton Well Repairs 2020 – *action requested*
7. PERSONNEL/POLICY
  - A. Approve Electrical Design Engineering Technician Job Description – *action requested (Table)*
  - B. Approve Mechanical Design Engineering Technician Job Description – *action requested (Table)*
  - C. Approve Job Posting No. 2020-04: Electrical Design Engineering Technician – *action requested (Table)*
  - D. Approve Job Posting No. 2020-05: Mechanical Design Engineer Technician – *action requested (Table)*
8. MONTHLY DEPARTMENT REPORTS
9. OLD BUSINESS
  - A. Consider Entering into an Administrative Services Contract for the HPU Voluntary Residential Heat Conversion Loan Program (*tabled from the March 10, March 24, April 14, 2020 regular meeting*) – *action requested*
10. NEW BUSINESS
  - A. Special Election: Downsizing of Steam Heating District – *action requested*
  - B. Approve Engineering Services for a Municipal Wireless Internet Network – *action requested*
  - C. Approve Resolution to Support City of Hibbing Consideration of HPU May Discontinue a Portion of its District Heating System – *action requested*
  - D. Approve Resolution to Support City of Hibbing Consideration of a Special Election Mail-in Ballot – *action requested*
  - E. Approve Credit Criteria Guidelines for the HPU Voluntary Residential Heat Conversion Loan Program – *action requested*
  - F. Approve Contribution to the HEDA for a COVID-19 Small Business Impact Program – *action requested*
  - G. Appoint Interim LEA Board Member – *action requested*
11. ADJOURNMENT

Meeting materials are available at [www.hpuc.com](http://www.hpuc.com)  
The next regular Commission meeting is scheduled for Tuesday, May 12, 2020 at 5:00 p.m.

Pursuant to MN § 13D.021 Subd. 1(1)(2)(3)(4), the HPU Commission will meet by phone without anyone else being present at the regular site due to the COVID-19 pandemic.

City Hall will no longer be open for HPU Commission meetings until further notice due to the COVID-19 pandemic and no one will be at City Hall for the meeting due to the COVID-19 pandemic