



**HIBBING PUBLIC UTILITIES COMMISSION**  
**MEETING AGENDA**

**Date: December 26, 2019 Time: 5:00 – 7:30 p.m.**

Chairperson D. Rian	_____	Commissioner J. Bugliosi	_____
Commissioner J. Bayliss	_____	Commissioner J. Hart	_____
Commissioner J. Stokes	_____	Legal Counsel A. Borland	_____
General Manager S. Hautala	_____	Finance Director J. Lane	_____
Dir. Power Production R. Nyberg	_____	Dir. Utility Op. C. Lubovich	_____
Dir. Electrical Systems D. Chase	_____	Admin. Assistant P. Lange	_____
Safety/Env. Coord. P. Karakash	_____	Local 94 President M. Reger	_____

1. CALL TO ORDER
2. ADDS/DELETES
3. APPROVAL OF MINUTES: December 10, 2019 meeting
4. CITIZENS' FORUM *Maximum amount of time per item: 5 minutes*
5. CONSENT AGENDA
  - A. Consider approving invoices >\$10,000 & review and approve the bills from \_12/06\_, 2019 through \_12/19\_, 2019, check numbers \_41932\_ to \_42006\_ & ACH transfers \_12061901\_ to \_12061903\_.
  - B. Review and approve the payroll paid & overtime report for the December 19, 2019 pay date.
  - C. ~~Approve Renewal of 2020 HPU Workers Comp Insurance w/ LMCIT~~
  - D. ~~Approve Renewal of 2020 HPU General Liability & Vehicle Insurance~~
  - E. Approve overnight travel for training – W Kampen
  - F. Approve overnight travel for MMUA training – C Adams and E Savela
  - G. Approve HPU three revised Drug and Alcohol policies
  - H. Reduce petty cash from \$2,000 to \$1,200
  - I. Approve additional listing of corporate vendors to be paid prior to Commission meetings
  - J. **Approve allowable expenses to be paid from Purchasing Power termination payments – RDF funds and termination payments**
  - K. Approve award of Bucket Truck Chassis for Electric Distribution Department
6. BIDS/QUOTES
  - A. Award 19-04 Restorals for 2020 – *action requested*
  - B. Award 19-05 Pipefitters for 2020 – *action requested*
  - C. Award Quote - Water Treatment Plant Pressure Filter Outer Tank Rehab – *action requested*
  - D. Ratification of Blanket Quotes for 2020 – *action requested*
    - Truck and Operator Rental
    - Dirt/Gravel
    - Water Treatment Chemicals
    - Domestic H2O Testing
    - Blacktop
    - Snowplowing
    - Asbestos Abatement
    - Unleaded Fuel
    - Diesel Fuel

7. PERSONNEL/POLICY

A. Award Job Posting 19-04 Heat Crew Leader - *action requested*

~~B. Review draft Facebook Policy – *information only*~~

8. DEPARTMENT REPORTS

9. NOVEMBER FINANCIAL STATEMENTS

10. OLD BUSINESS

~~A. Heat Conversion Loan Program – *information and action*~~

B. General Manager Performance Review – *information only*

11. NEW BUSINESS

12. CLOSED SESSION

A. Labor Negotiations

13. ADJOURNMENT

**Meeting materials are available at [www.hpuc.com](http://www.hpuc.com)  
The next regular Commission meeting is scheduled for Tuesday, January 14, 2020 at 5:00 p.m.  
at the Hibbing City Hall, Council Chambers, 401 E. 21<sup>st</sup> St., Hibbing, MN 55746**

*File (Commission/agenda/2019/December 26, 2019.doc)*