



**HIBBING PUBLIC UTILITIES COMMISSION
MEETING AGENDA**

Date: July 23, 2019 Time: 5:00 – 7:30 p.m.

Chairperson D. Rian	_____	Commissioner J. Bugliosi	_____
Commissioner J. Bayliss	_____	Commissioner J. Hart	_____
Commissioner J. Stokes	_____	Legal Counsel A. Borland	_____
General Manager S. Hautala	_____	Finance Director J. Lane	_____
Dir. Power Production R. Nyberg	_____	Dir. Utility Op. C. Lubovich	_____
Dir. Electrical Systems D. Chase	_____	Admin. Assistant P. Lange	_____
Safety/Env. Coord. P. Karakash	_____	Local 94 President M. Reger	_____

1. CALL TO ORDER
2. ADDS/DELETES
3. APPROVAL OF MINUTES: July 9, 2019 meeting
4. CITIZENS' FORUM: *Maximum amount of time per item: 5 minutes*
5. CONSENT AGENDA
 - A. Consider approving invoices >\$10,000 & review and approve the bills from July 3, 2019 through July 18, 2019, check numbers 41049 to 41144 & ACH transfers 7031901 to 7121902.
 - B. Review and approve the payroll paid & overtime report for the July 18, 2019 pay date.
 - C. Request for Contribution: College for Kids - \$100 per policy.
 - D. Overnight Travel Request: M. Reger & S. Jespersen – Upper Midwest Metering Association (UMMA)
 - E. Request for Contribution: Hoops on Howard – Use of Electricity, Water & Hydrant Meter
 - F. Dispatchable Energy Purchase Agreement – MP
6. BIDS/QUOTES
 - A. Request to Purchase Copy/Fax/Scan Machine for Service Department – *action requested*
 - B. Solid Fuel Recommendation: 2019 Heating Season – *action requested*
 - C. Coal Contract: Midwest Energy Resources Co. – *action requested*
 - D. Approve Asset Transfer from LEA – *action requested*
 - ~~E. Line Vegetation Management – *action requested*~~
 - F. Request RFP for Total Compensation Market Analysis – *action requested*
 - G. Boiler Feed Pump #2 Repair – *action requested*
 - H. Boiler #2 Gas Burner Project Funding Request – *action requested*
 - ~~I. RO Membrane Purchase – *action requested*~~
 - J. Quote No. Steam Line Equipment Repairs – N/S Howard Alley – *action requested*
 - K. Public Bid No. 01-19: 2019 Steam Condensate Main Repairs: South Howard Alley – *action requested*
 - L. Power Plant 5th Floor Roof Repairs – *action requested*
 - M. Air Compressor Package Care Agreement – *action requested*
 - N. Power Plant City Steam Distribution Metering – *action requested*
7. PERSONNEL/POLICY
 - ~~A. Review and Approve Job Descriptions: Electrical Line Distribution Team Leader (Line Foreman; Steam and Gas Distribution Team Leader (Heat Foreman); Water Production and Distribution Team Leader Water Foreman); Plant Operations Team Leader (Chief Operating Engineer); and Plant Mechanic Team Leader (Master Mechanic) – *action requested*~~
 - B. Third Step Grievance – *action requested*
8. DIRECTOR REPORTS
9. FINANCIAL STATEMENTS
10. OLD BUSINESS
11. NEW BUSINESS
 - A. Forest Heights Trailer Park: Water Utility
12. ADJOURNMENT