



**HIBBING PUBLIC UTILITIES COMMISSION  
MEETING AGENDA**

**Date: May 14, 2019 Time: 5:00 – 7:30 p.m.**

Chairperson D. Rian	_____	Commissioner J. Bayliss	_____
Commissioner J. Bugliosi	_____	Commissioner J. Hart	_____
Commissioner J. Stokes	_____	Legal Counsel A. Borland	_____
General Manager S. Hautala	_____	Finance Director J. Lane	_____
Dir. Power Production R. Nyberg	_____	Dir. Utility Op. C. Lubovich	_____
Dir. Electrical Systems D. Chase	_____	Admin. Assistant P. Lange	_____
Safety/Env. Coord. P. Karakash	_____	Local 94 President M. Reger	_____

1. CALL TO ORDER
2. ADDS/DELETES
3. APPROVAL OF MINUTES
  - A. Review and approve the minutes of the regular meeting of April 23, 2019
4. CITIZENS' FORUM (*Maximum amount of time per item: (5 minutes)*)
5. CONSENT AGENDA
  - A. Consider approving invoices >\$5,000 and review and approve the bills from April 22, 2019 through May 9, 2019, check numbers 39845 to 39957 & ACH transfers 4261901 to 5031903.
  - B. Review and approve the payroll paid & overtime report for the May 9, 2019 pay date
  - C. Request for Contribution: Hibbing Public Library - \$100 per policy – *action requested*
  - D. Request for Contribution: Hibbing High School Golf Scramble - \$100 per policy – *action requested*
  - E. Request to Accept the Resignation of J. Bakkethun, Coal & Ash Foreperson – *action requested*
  - F. Request to Accept the Resignation of J. Ridlon, Janitor – *action requested*
  - G. Request Overnight Travel: C. Lubovich – Water Loss Control Conference – *action requested*
6. BIDS/QUOTES
  - A. Request to Purchase Emerson AMS TREX Handheld Instrument Configuration Device – *action requested*
  - B. Request to Replace Current Transformers (CT) for Hot Room Switchgear – *action requested*
  - C. Inspection of Elevated Water Towers & Ground Storage Reservoir – *action requested*
  - D. Request Authorization for Odorizer Concrete Foundation – *action requested*
7. PERSONNEL/POLICY
  - A. Committee Appointments: Personnel Advisory & Rate Structure Subcommittees – *action requested*
8. OLD BUSINESS
  - A. Steam Conversion Loan Program – *action requested*
  - B. Power Plant Winter-Summer Transition Staffing Plan – *action requested*
    - i. Operating Equipment – *information only*
    - ii. Projects – *information only*
    - iii. LOU – Firing Line Personnel Temporary Transfer – *information only*
    - iv. Summer Students Request – *action requested*
  - C. Present Revised Steam Distribution Repair & Maintenance Plan – *action requested*
9. NEW BUSINESS
10. ADJOURNMENT

Meeting materials are available at [www.hpuc.com](http://www.hpuc.com)

The next regular Commission meeting is scheduled for Tuesday, May 28, 2019 at 5:00 p.m.  
at the Hibbing Public Utilities, Commission Meeting Room, 1902 E. 6<sup>th</sup> Ave., Hibbing, MN 55746