



**HIBBING PUBLIC UTILITIES COMMISSION
MEETING AGENDA**

Date: April 23, 2019 Time: 5:00 – 7:30 p.m.

Chairperson D. Rian	_____	Commissioner J. Bayliss	_____
Commissioner L. McGuire	_____	Commissioner J. Hart	_____
Commissioner J. Bugliosi	_____	Legal Counsel A. Borland	_____
General Manager S. Hautala	_____	Finance Director J. Lane	_____
Dir. Power Production R. Nyberg	_____	Dir. Utility Op. C. Lubovich	_____
Dir. Electrical Systems D. Chase	_____	Admin. Assistant P. Lange	_____
Safety/Env. Coord. P. Karakash	_____	Local 94 President M. Reger	_____

1. CALL TO ORDER
2. ADDS/DELETES
3. APPROVAL OF MINUTES
 - A. Review and approve the minutes of the regular meeting of April 9, 2019
4. CITIZENS' FORUM *(Maximum amount of time per item - 5 minutes)*
5. CONSENT AGENDA
 - A. Consider approving invoices >\$5,000 and review and approve the bills from April 8, 2019 through April 18, 2019, check numbers 39765 to 39844 & ACH transfers 4081901 to 4081903
 - B. Review and approve the payroll paid & overtime report for the April 11, 2019 pay date
 - C. Request for Contribution: Hibbing All Night Graduation Party - \$100 per policy
 - D. Request for Contribution: Hibbing Area Chamber of Commerce
6. BIDS/QUOTES
 - A. North & South Howard Alley Steam/Condensate Repairs 2019 – *action requested*
 - B. Request to Award RFP Natural Gas Management Services – *action requested*
 - C. Request to Purchase 24" and 30" Water Main Repair Materials – *action requested*
 - D. Boiler #1 Natural Gas Burners – *information only*
 - E. N. Howard Alley Line Extension Material Purchase – *action requested*
7. PERSONNEL/POLICY
 - A. Approve Revised Management Job Descriptions & Organizational Chart – *action requested*
 - ~~B. Deletion of Superintendent Electrical Systems Job Description – *action requested*~~
 - ~~C. Revised Electrical Foreperson Job Description – *action requested*~~
 - ~~D. Approve Two (2) Lineworker Apprentice Positions – *action requested*~~
 - ~~E.~~ B. Consider Early Retirement Options – *action requested*
 - ~~F.~~ C. Request to Hire Three (3) Part-Time Summer Students – *action requested*
 - ~~G.~~ D. Employee Policy EMPL068unattended vehicles – *action requested*
8. DIRECTOR REPORTS
9. FINANCIAL STATEMENTS
10. OLD BUSINESS
 - A. Substation Land Exploration Meeting Update – *information only*
 - B. Set Budget Working Session – *action requested*
 - C. Steam Distribution Study (Barr Engineering) – *information only*
 - D. Power Plant Boiler Efficiency Study (Barr Engineering) – *information only*
11. NEW BUSINESS
12. ADJOURNMENT

Meeting materials are available at www.hpuc.com
 The next regular Commission meeting is scheduled for Tuesday, May 14, 2019 at 5:00 p.m.
 at the Hibbing Public Utilities, Commission Meeting Room, 1902 E. 6th Ave., Hibbing, MN 55746