



**HIBBING PUBLIC UTILITIES COMMISSION  
MEETING AGENDA**

**Date: December 27, 2018 Time: 5:00 – 7:30 p.m.**

Chairperson P. Garrity	_____	Commissioner D. Rian	_____
Commissioner L. McGuire	_____	Commissioner J. Hart	_____
Commissioner J. Bugliosi	_____	Legal Counsel A. Borland	_____
General Manager S. Hautala	_____	Finance Director J. Lane	_____
Dir. of Power Production R. Nyberg	_____	Dir. Utility Op. C. Lubovich	_____
Electrical Superintendent E. Savela	_____	Admin. Assistant P. Lange	_____
Safety/Env. Coord. P. Karakash	_____	Local 94 President J. Sanborn	_____

1. CALL TO ORDER
2. ADDS/DELETES
3. APPROVAL OF MINUTES
  - A. Review and approve the minutes of the regular meeting of December 11, 2018
4. CITIZENS' FORUM (*Maximum amount of time per item: (5 minutes)*)
5. CONSENT AGENDA
  - A. Consider approving invoices >\$5,000.
  - B. Review and approve the bills from December 7, 2018 through December 19, 2018, check numbers 39152 through 39234 & ACH transfers 12071801 through 12071803
  - C. Review and approve the payroll paid & overtime report for the December 20, 2018 pay date.
  - D. Request for Contribution: VCA Robotics \$100 per Policy
  - E. Bargaining Agreement Contract Language: Labor Attorney
  - F. Contracts: MN Power - Maximum Allowable Generation Modification: Electric Service Agreement
  - G. Contracts: Employee Assistance Program Services 2019 – J Hill Psychological Services, LLC
  - H. Accept Transfer of City of Hibbing Assets – Old Hwy 169 Water and Gas Utilities
6. BIDS/QUOTES
  - A. Ratification of Blanket Quotes for CY 2019
 

<u>Service</u>	<u>Company</u>	<u>Service</u>	<u>Company</u>
• Truck/Backhoe Rental	Tony's Equip. Repair	• Unleaded Fuel	Holiday
• Dirt/Gravel:	Per spreadsheet	• Diesel Fuel:	Holiday
• Water Trtmnt Chem:	Hawkins	• Boilermaker Service	Moorhead Machinery
• Domestic H2O Testing	Pace Analytical	• Millwright Services	Hecimovich Mechanical
• Blacktop:	SBS Inc.	• Vacuum Truck Service	Range Furnace Clean
• Snowplowing:	Tony's Equipment	• Insulation Services	N. Industrial Insulation
• Asbestos Abatement:	Abatetek	• H2O Test Kits:	Hach

    - B. Award Quote No. 3425: Natural Gas Main Installations – *action requested*
    - C. Award 2019 Coal Ash Disposal and Transport Service – *action requested*
7. PERSONNEL/POLICY
  - A. 2019 Management Compensation – Salary & Benefits – *action requested*
  - B. 2019 MMUA Legislative Conference Overnight Travel – *action requested*
8. DIRECTOR REPORTS
9. FINANCE
  - A. 2019 Capital & Operations Budget – *action requested*
  - B. November 2019 Financials – *information only*



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10. OLD BUSINESS

- A. Water Utility: Policy Definition of Emergency – *action requested*
- B. Director Reviews – *information only*

11. NEW BUSINESS

- A. City Council Meet & Greet – *action requested*
- B. HPUC & City Council: First Quarter Work Session Request – *action requested*
- C. Review City of Hibbing's Respect in the Workplace policy – consider adopting or revising HPU anti-harassment policy

12. ADJOURNMENT

***Meeting materials are available at [www.hpuc.com](http://www.hpuc.com)***

***The next regular Commission meeting is scheduled for Tuesday, January 8, 2018 at 5:00 p.m. at the Hibbing Public Utilities, Commission Meeting Room, 1902 E. 6<sup>th</sup> Ave., Hibbing, MN 55746***

*File (2018/December 27, 2018.doc)*