



**HIBBING PUBLIC UTILITIES COMMISSION  
MEETING AGENDA**

**Date: November 27, 2018 Time: 5:00 p.m.**

Chairperson P. Garrity	_____	Commissioner D. Rian	_____
Commissioner L. McGuire	_____	Commissioner J. Hart	_____
Commissioner J. Bugliosi	_____	Legal Counsel A. Borland	_____
General Manager S. Hautala	_____	Finance Director J. Lane	_____
Dir. of Power Production R. Nyberg	_____	Dir. Utility Op. C. Lubovich	_____
Electrical Superintendent E. Savela	_____	Admin. Assistant P. Lange	_____
Safety/Env. Coord. P. Karakash	_____	Local 94 President J. Sanborn	_____

1. CALL TO ORDER
2. ADDS/DELETES
3. APPROVAL OF MINUTES
  - A. Review and approve the minutes of the regular meeting of November 13, 2018
4. CITIZENS' FORUM (*Maximum amount of time per item: (5 minutes)*)
5. CONSENT AGENDA
  - A. Consider approving invoices >\$5,000.
  - B. Review and approve the bills from November 9, 2018 through November 21, 2018, check numbers 38996 through 39071 & ACH transfer 11161801.
  - C. Review and approve the payroll paid & overtime report for the November 21, 2018 pay date.
  - D. Request for Contribution: Hibbing Girls Hoop Club - \$100 as per Policy.
  - E. Consider Authorizing Boiler #4A Automatic Superheat Vent Valve Repair for \$11,969 – Operations Budget.
  - F. Consider Authorizing Application to Community Development Block Grant (CDBG) for Housing Assistance Funding.
  - G. Contracts: Minnesota Power Statement of Clarity for Station Service Billing.
6. PERSONNEL/POLICY
  - A. Step 3 Grievance: 40 Hour Work Week – *action requested*
  - B. Consider Procedures for HPUC Working Session – *action requested*
7. DEPARTMENT UPDATES – *information only*
8. FINANCE
  - A. Consider Review of Preliminary 2019 Operations Budget – *information only*
  - B. Financial Statements – *information only*
9. OLD BUSINESS
  - A. Water Treatment Plant Dehumidification Update – *action requested*
  - B. Approve Contract with Northern Natural Gas for the Town Border Station Upgrade – *action requested*
  - C. Approve Contract with Northern Natural Gas to Purchase Additional Natural Gas Capacity – *action requested*
  - D. Steam Conversion Implementation
    - 1) Reduction of Steam Customers – *action requested*
    - 2) Preliminary Information for Review of Steam District Financial Analysis – *information only*
    - 3) Preliminary Information for Review of Infrastructure Improvements for Steam District – *information only*
    - 4) Authorize Request for Opinion from Attorney General Office – *action requested*
  - E. Set Working Session: Monday, December 3, 2018 (or another date) – *action requested*
10. NEW BUSINESS
11. ADJOURNMENT

**Meeting materials are available at [www.hpuc.com](http://www.hpuc.com)**

**The next regular Commission meeting is scheduled for Tuesday, December 11, 2018 at 5:00 p.m. at the Hibbing Public Utilities, Commission Meeting Room, 1902 E. 6<sup>th</sup> Ave., Hibbing, MN 55746**