



**HIBBING PUBLIC UTILITIES COMMISSION
MEETING AGENDA**

Date: October 30, 2018 Time: 5:00 p.m.

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|-------------------------------------|-------|-------------------------------|-------|
| Chairperson P. Garrity | _____ | Commissioner D. Rian | _____ |
| Commissioner L. McGuire | _____ | Commissioner J. Hart | _____ |
| Commissioner J. Bugliosi | _____ | Legal Counsel A. Borland | _____ |
| General Manager S. Hautala | _____ | Finance Director J. Lane | _____ |
| Dir. of Power Production R. Nyberg | _____ | Dir. Utility Op. C. Lubovich | _____ |
| Electrical Superintendent E. Savela | _____ | Admin. Assistant P. Lange | _____ |
| Safety/Env. Coord. P. Karakash | _____ | Local 94 President J. Sanborn | _____ |

1. CALL TO ORDER
2. ADDS/DELETES
3. APPROVAL OF MINUTES
 - A. Review and approve the minutes of the regular meeting of October 16, 2018
4. CITIZENS' FORUM (*Maximum amount of time per item: (5 minutes)*)
5. CONSENT AGENDA
 - A. Consider approving invoices >\$5,000.
 - B. Review and approve the bills from October 12, 2018 through October 26, 2018, check numbers 38829 through 38918 & ACH transfers 10121801 through 10191806.
 - C. Review and approve the payroll paid & overtime report for the October 25, 2018 pay date.
 - D. Contracts: Citi Lites
 - E. 25th Street & HWY 169 Manhole Insulation
 - F. Award Quote No. 3411: Airport Well Repair
 - G. Request to Update Employee Policy: EMPL064: Vehicle Inspection Reports
6. PERSONNEL/POLICY
 - A. Retirement Notice: J. Marshall, Master Mechanic – *action requested*
 - B. Update Job Description Master Mechanic (Foreman) – *action requested*
 - C. Request to Post Job Posting 18-03: Master Mechanic (Foreman) – *action requested*
 - D. Update Job Description for Instrument & Results Foreman – *action requested*
 - E. Request to Post Job Posting 18-04: Instrument & Results Foreman – *action requested*
 - F. Enterprise Funding Accounting Overnight Travel – March 11, 2019: J. Lane – *action requested*
 - G. T & O Conference Overnight Travel December 4-6, 2018: E. Savela – *action requested*
 - H. Update on Director of Electrical Systems Interview Process – *information only*
7. DEPARTMENT REPORTS – *information only*
8. FINANCE
 - A. Monthly Financial Statements – *information only*
9. OLD BUSINESS
 - A. Boiler #4 Fuel Supply (*tabled from the October 16, 2018 regular meeting*)
 - B. Consideration of Funding for the HCC Boiler Contract – *action requested*
 - C. Steam Distribution Downsizing (*requested by Commissioner McGuire*) – *action requested*
10. NEW BUSINESS
11. CLOSED SESSION
 - A. Pending Litigation – *information only*
12. ADJOURNMENT

Meeting materials are available at www.hpuc.com
The next regular Commission meeting is scheduled for Tuesday, November 13, 2018 at 5:00 p.m.
at the Hibbing Public Utilities, Commission Meeting Room, 1902 E. 6th Ave., Hibbing, MN 55746