



**HIBBING PUBLIC UTILITIES COMMISSION**

**MEETING AGENDA**

***Date: June 12, 2018***

***Time: 5:00 p.m.***

**1. CALL TO ORDER**

**2. ADDS/DELETES**

**3. APPROVAL OF MINUTES**

A. Review and approve the minutes of the regular meeting of May 22, 2018

**4. CITIZENS' FORUM (*Maximum amount of time per item: (5 minutes)*)**

**5. CONSENT AGENDA**

A. Review and approve the bills from May 18, 2018 through June 6, 2018, check numbers 38023 through 38127 & ACH transfers 5181801 through 5311804.

B. Review and approve the payroll paid and overtime report for the May 22, 2018 and June 7, 2018 pay dates

C. Customer Policy Waivers: Customer Policy CUST113water/sewer credit – *action requested*

- Acct No. 13-010820-11: Water Credit \$302.85 - Sewer Credit \$307.13 (total credit of \$609.98) per current policy

- Acct No. 05-023300-12: Water Credit \$378.27 – Sewer Credit \$368.55 (total credit of \$746.82) per current policy

- Acct No. 12-026120-06: Water Credit \$1,310.04 – Sewer Credit \$1,351.35 (total credit of \$2,661.39) per current policy

D. Request for Contribution:

- College for Kids - per policy \$100 – *action requested*

- Boy Scouts Trailer Use (no monetary donation requested) – *action requested*

E. MMUA Summer Meeting: General Manager, Director of Finance & Commission member – *action requested*

F. Civic Systems Symposium: Director of Finance – *action requested*

**6. PUBLIC BIDS & QUOTES**

<u>Item</u>	<u>Presented by</u>	<u>Dollar Value</u> <u>Capital/Operations</u>	<u>Action/Information</u>
A. Purchase Residential Water Meters	General Mgr.	\$11,070 Operations Budget	Action
B. Purchase Software (Civic Systems/Mobile Work Orders/MyExcel) and Hardware	Finance Director	\$27,485 Approved Capital Budget	Action
C. Award Quote No. 3409: Seal Well #2	Director of Utility Operations	\$18,225 Operations Budget	Action
D. Accept Front End Loader from LEA, Request to Purchase Smaller Bucket, and Dispose of Larger Bucket	Director of Power Production	\$7,200 Operations Budget	Action

<u>Item</u>	<u>Presented by</u>	<u>Dollar Value</u> <u>Capital/Operations</u>	<u>Action/Information</u>
E. Bunker Rd. Sewer Lift Station #1 Upgrade	Superintendent of Electrical Systems	>\$11,100 Operations Budget	Action
F. Purchase Armer Radios	Safety/Env. Coordinator	\$30,070 Approved Capital Budget	Action

**7. PERSONNEL/POLICY**

A. Management Compensation 2016-2017: Presented by General Manager – *informational*

**8. FINANCE**

A. Designation for 2017 OPEB: Presented by Finance Director – *action requested*

**9. OLD BUSINESS**

- A. MP Contract Discussion: Presented by General Manager – *informational*
- B. Chrysler Center Parking Lot: Commissioner Request to Revisit – *informational*
- C. Review Customer Policy CUST 113: Water Sewer Credit – *action requested*

**10. NEW BUSINESS**

A. Consider Joint HPU/City Council Meeting July 11, 2018 at 5:00 p.m. – HDR Presentation – *informational*

**11. ADJOURNMENT**

***The Administrative Assistant will have a complete packet available at all Commission meetings.***

***The next regular Commission meeting is scheduled for Tuesday, June 26, 2018 at 5:00 p.m. at the Hibbing Public Utilities Administration Bldg., 1902 E 6<sup>th</sup> Ave., Hibbing, MN***