

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

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September 8, 2009

Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota held on September 8, 2009. Meeting called to order by Chairperson Berklich at 3:30 p.m., at the Hibbing Public Utilities, Hibbing, MN. Present were Chairperson Berklich; Commissioner Kleffman; Commissioner Fena; Legal Counsel, Allen Jacobson; General Manager, Jason Fisher; Director of Finance & Commission Secretary, Kevin Gargano; Assistant General Manager/Director of Power Production, Gary D. Myers; Director of Electrical Systems, John Carlson; and Director of Utility Operations, Corey Lubovich. Also in attendance were Curt Holcomb, Hibbing Public Access TV; Anna Kurth & Mark Knutila, Hibbing Daily Tribune; Larry Claude & Esko Savela, Local 94 Employees; Carole Girard, Remax; and Peter Kero of Fletcher Driscoll & Associates, LLC.

Motion made by Commissioner Fena, supported by Commissioner Kleffman, to approve the regular meeting minutes of August 20, 2009.

Motion carried unanimously.

The Commission reviewed the bills paid from August 17, 2009 through September 3, 2009 and made the following motion.

Motion by Commissioner Kleffman, supported by Commissioner Fena, that the bills paid from August 17, 2009 through September 3, 2009 in the amount of \$418,573.12 be approved.

Motion carried unanimously.

The Commission reviewed the payroll and overtime reports from August 17, 2009 through August 27, 2009 and made the following motion.

Motion by Commissioner Kleffman, supported by Commissioner Fena, that the payroll and overtime reports from August 17, 2009 through August 27, 2009 in the amount of \$202,955.94 be approved.

Motion carried unanimously.

The Commission reviewed the correspondence dated September 2, 2009 from C. Lubovich regarding HPUC Water Production Site Investigation Proposal.

Motion by Commissioner Fena, supported by Commissioner Kleffman to approve the hiring of Fletcher Driscoll & Associates, LLC, to accomplish tasks 1-3 outlined in the above proposal not to exceed \$14,000.00.

Motion carried unanimously.

The Commission reviewed the correspondence dated August 31, 2009 from J. Fisher regarding 2009 MMUA Utility Governance and Management 101 Seminar.

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Motion by Commissioner Kleffman, supported by Commissioner Fena, to authorize Jason Fisher and a Commissioner to attend the 2009 MMUA Utility Governance and Management 101 Seminar in Plymouth, MN from September 25-26, 2009.

Motion carried unanimously.

The Commission reviewed the correspondence dated August 31, 2009 from J. Carlson regarding MMUA 2009 Overhead Lineworker School 2009.

Motion by Commissioner Fena, supported by Commissioner Kleffman to authorize sending our two apprentice lineworkers to the 2009 MMUA Overhead Lineworker School in Marshall, MN from September 15-18, 2009.

Motion carried unanimously.

The Commission reviewed the correspondence dated August 31, 2009 from C. Lubovich regarding 2009 BP Midwest Insights Forum.

Motion by Commissioner Kleffman, supported by Commissioner Fena, to sending C. Lubovich to attend the 2009 BP Midwest Insights Forum on October 8, 2009.

Motion carried unanimously.

The Commission reviewed the correspondence dated September 1, 2009 from J. Fisher regarding Safety and Environmental Coordinator.

Motion by Commissioner Kleffman, supported by Commissioner Fena, to accept the job description for the Safety and Environmental Coordinator and authorize the advertising of the position.

Motion carried unanimously.

The Commission reviewed the correspondence dated September 1, 2009 from J. Fisher regarding Habitat for Humanity: Waiver of Electrical Hookup Fees.

Motion by Commissioner Kleffman, supported by Commissioner Fena, to waive the electrical fees for Habitat for Humanity for the Habitat house located at 104 Jackson Avenue, Kitzville.

Motion carried unanimously.

The Commission reviewed the correspondence dated August 31, 2008 from J. Fisher regarding Closed Session: Real Property.

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Motion by Commissioner Fena, supported by Commissioner Kleffman, to enter into Closed Session at 4:03 p.m.

Motion carried unanimously.

Present in the Closed Session were Chairperson Berklich, Commissioner Kleffman; Commissioner Fena; Legal Counsel, Allen Jacobson; General Manager, Jason Fisher; Finance Director, Kevin Gargano; AGM/Director of Power Production, Gary Myers; Director of Utility Operations, Corey Lubovich; Carol Girard of Remax; and Ron Smith of Sim Supply.

Motion by Commissioner Fena, supported by Commissioner Kleffman, to return to open session at 5:01 p.m.

Motion carried unanimously.

Meeting adjourned by Chairperson Berklich at 5:02 p.m.


*The next regular Commission meeting is scheduled for
Tuesday, September 22, 2009 at 3:30 p.m.,
and*

The next Public Forum will be held on Tuesday, September 22, 2009 at 6:00 p.m.

Attest:



John Berklich, Commission Chairperson



Kevin M. Gargano, Finance Director &
Commission Secretary

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