

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

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November 24, 2009

Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota held on November 24, 2009. Meeting called to order by Chairperson Berklich at 3:30 p.m., at the Hibbing Public Utilities, Hibbing, MN. Present were Chairperson Berklich; Commissioner Kleffman; Commissioner Fena; Legal Counsel, Allen Jacobson; General Manager, Jason Fisher; Director of Finance & Commission Secretary, Kevin Gargano; Assistant General Manager/Director of Power Production, Gary D. Myers; Director of Electrical Systems, John Carlson; and Director of Utility Operations, Corey Lubovich. Also in attendance was Curt Holcomb, Hibbing Public Access TV; Anna Kurth, Daily Tribune; and Larry Claude, Local 94 Employee.

Motion made by Commissioner Fena, supported by Commissioner Kleffman, to approve the regular meeting minutes of November 17, 2009.

Motion carried unanimously.

The Commission reviewed the bills paid from November 14, 2009 through November 20, 2009 and made the following motion.

Motion by Commissioner Kleffman, supported by Commissioner Fena, that the bills paid from November 14, 2009 through November 20, 2009 in the amount of \$611,606.95 be approved.

Motion carried unanimously.

The Commission reviewed the payroll and overtime reports from November 5, 2009 through November 19, 2009 and made the following motion.

Motion by Commissioner Fena, supported by Commissioner Kleffman, that the payroll and overtime reports from November 5, 2009 through November 19, 2009 in the amount of \$201,804.47 be approved.

Motion carried unanimously.

The Commission reviewed the correspondence dated November 19, 2009 from J. Fisher regarding Trunk Highway 37 Water and Gas Relocation.

Motion by Commissioner Kleffman, supported by Commissioner Fena, to accept the agreement as presented regarding Trunk Highway 37 Water and Gas Relocation.

Resolution Vote: Resolution as presented. Motion by Commissioner Kleffman, supported by Commissioner Fena.

Motion carried unanimously.
Commissioner Kleffman – yes
Commissioner Fena – yes
Chairperson Berklich – yes

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The Commission reviewed the correspondence dated November 19, 2009 from J. Fisher regarding 2010 APPA/MMUA Legislative Rally: February 22-25, 2009.

Motion by Commissioner Kleffman, supported by Commissioner Fena, to authorize Jason Fisher and not more than two additional Commissioner to attend the 2010 APPA/MMUA Legislative Rally: February 22-25, 2009.

Motion carried unanimously.

The Commission reviewed the correspondence dated November 20, 2009 from J. Fisher regarding Job Evaluation Discussion and placed in the Commission file.

No action taken.

Motion by Commissioner Kleffman, supported by Commissioner Fena, to authorize two Linemen to attend the MMUA 3-Phase Transformer Connections School from December 15-17, 2009.

Motion carried unanimously.

The Commission reviewed the correspondence dated November 20, 2009 from J. Fisher regarding Capital Assets Management Policy.

Motion by Commissioner Fena, supported by Commissioner Kleffman, to approve the Capital Assets Management Policy as presented.

Motion carried unanimously.

Meeting adjourned by Chairperson Berklich at 4:27 p.m.

*The next regular Commission meeting is scheduled for
Tuesday, December 8, 2009 at 3:30 p.m.,*

and

The next Public Forum will be held on Tuesday, January 26, 2010 at 6:00 p.m.

Attest:



John Berklich, Commission Chairperson



Kevin M. Gargano, Finance Director &
Commission Secretary