

# MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

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July 14, 2009

Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota held on July 14, 2009. Meeting called to order by Chairperson Berklich at 3:30 p.m., at the Hibbing Public Utilities, Hibbing, MN. Present were Chairperson Berklich; Commissioner Kleffman; Commissioner Fena; General Manager, Jason Fisher; Director of Finance & Commission Secretary, Kevin Gargano; Assistant General Manager/Director of Power Production, Gary Myers; and Director of Electrical Systems, John Carlson. Also in attendance were Anna Kurth, Hibbing Daily Tribune; Curt Holcomb, Hibbing Public Access Television; Larry Claude, Paul Petrich & Mary Chiaravalle, Local 94 Employees; and Jacob and Heather Frederick, Citizens.

Motion made by Commissioner Kleffman, supported by Commissioner Fena, to approve the regular meeting minutes of June 23, 2009.

Motion carried unanimously.

The Commission reviewed the bills paid from June 12, 2009 through July 9, 2009 and made the following motion.

Motion by Commissioner Fena, supported by Commissioner Kleffman, that the bills paid from June 12, 2009 through July 9, 2009 in the amount of \$501,327.41 be approved.

Motion carried unanimously.

The Commission reviewed the payroll and overtime reports from June 18, 2009 through July 2, 2009 and made the following motion.

Motion by Commissioner Kleffman, supported by Chairperson Berklich, that the payroll and overtime reports from June 18, 2009 through July 2, 2009 in the amount of \$ 228,788.62 be approved.

Motion carried unanimously.

The Commission reviewed the correspondence dated July 8, 2009 from K. Gargano regarding 2008 Audit Presentation – Sterle & Co.

Motion by Commissioner Fena, supported by Commissioner Kleffman to approve the 2008 audit as presented by Jeff Sterle of Sterle & Co.

Motion carried unanimously.

The Commission reviewed the correspondence dated July 8, 2009 from J. Fisher regarding Award Job Posting 09-12: Senior Design Engineering Technician.

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Motion by Commissioner Kleffman, supported by Commissioner Fena to award Job Posting 09-12: Senior Design Engineering Technician to the senior qualified employee.

Motion carried unanimously.

The Commission reviewed the correspondence dated July 8, 2009 from G. Myers, regarding Job Posting 09-10: & 09-11: Coal & Ash Person.

Motion by Commissioner Kleffman, supported by Commissioner Fena, to award Job Postings 09-10 & 09-11: Coal & Ash person to the senior qualified employees.

Motion carried unanimously.

The Commission reviewed the correspondence dated July 9, 2009 from G. Myers, regarding Fireman Helper Trainee Positions.

Motion by Commissioner Fena, supported by Chairperson Berklich, to approve the hiring of George Barnhill and Jacob Frederick to the position of Fireman Helper Trainee.

Commissioner Kleffman opposed.  
Motion carried.

The Commission reviewed the correspondence dated July 9, 2009 from J. Fisher, regarding Employee Policy Book Amendment – Family Medical Leave Act Policy.

Motion by Chairperson Berklich, supported by Commissioner Kleffman, to adopt the FMLA Policy a presented.

Motion carried unanimously.

The Commission reviewed the correspondence dated July 9, 2009 from J. Fisher, regarding 2009 MMUA Annual Summer Meeting.

Motion by Commissioner Fena, supported by Chairperson Berklich, to authorize Jason Fisher and Gary Myers to attend the 2009 MMUA Annual Summer Meeting.

Commissioner Kleffman opposed.  
Motion carried.

The Commission reviewed the correspondence dated July 9, 2009 from J. Fisher, regarding Step 3 Grievance: Upgrade of the Assistant Cashier & Programmer/Accounting Clerk.

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Motion by Commissioner Fena, supported by Chairperson Berklich, to resolve the Step 3 Grievance by allowing these two positions to be upgraded according to the Union Contract effective the next payroll period beginning July 26, 2009.

Motion carried unanimously.

Old Business:

Motion by Chairperson Berklich, supported by Commissioner Kleffman to approve the 5 year contract presented by Air Power Equipment at the May 19, 2009 Commission meeting.

Motion carried unanimously.

Meeting adjourned by Chairperson Berklich at 4:53 p.m.

*The next regular Commission meeting is scheduled for  
Tuesday, July 28, 2009 at 3:30 p.m.,*

*and*

*The next Public Forum will be held on Tuesday, September 22, 2009 at 6:00 p.m..*

Attest:

  
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John Berklich, Commission Chairperson

  
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Kevin M. Gargano, Finance Director &  
Commission Secretary

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