

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

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January 26, 2010

Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota held on January 26, 2010. Meeting called to order by Chairperson Berklich at 3:30 p.m., at the Hibbing Public Utilities, Hibbing, MN. Present were Chairperson Berklich; Commissioner Kleffman; Commissioner Fena; Legal Counsel, Allen Jacobson; General Manager, Jason Fisher; Assistant General Manager/Director of Power Production, Gary D. Myers; Director of Finance & Commission Secretary, Kevin Gargano; Director of Electrical Systems, John Carlson; Safety/Environmental Coordinator, Pete Karakash; and Director of Utility Operations, Corey Lubovich. Also in attendance was Curt Holcomb, Hibbing Public Access TV; Anna Kurth, Daily Tribune; Larry Claude, Esko Savela, and Mark Reger, Local 94 Employees; and Pete Kero, Fletcher Driscoll, Ltd.

Motion made by Commissioner Kleffman, supported by Commissioner Fena, to approve the regular meeting minutes of January 12, 2010.

Motion carried unanimously.

The Commission reviewed the bills paid from January 8, 2010 through January 20, 2010 and made the following motion.

Motion by Commissioner Kleffman, supported by Commissioner Fena that the bills paid from January 8, 2010 through January 20, 2010 in the amount of \$1,550,303.54 be approved.

Motion carried unanimously.

The Commission reviewed the payroll and overtime reports from January 1, 2010 through January 14, 2010 and made the following motion.

Motion by Commissioner Kleffman, supported by Commissioner Fena, that the payroll and overtime reports from January 1, 2010 through January 14, 2010 in the amount of \$182,630.89 be approved.

Motion carried unanimously.

The Commission reviewed the correspondence dated January 18, 2010 from C. Lubovich regarding Hibbing Public Utilities Well Site Investigation. Mr. Pete Kero was in attendance for presentation.

Motion by Commissioner Fena, supported by Commissioner Kleffman, to authorize the completion of the HPUC well site investigation Study not to exceed \$27,900 and to authorize C. Lubovich to go out for quotes for the proposed well site drilling.

Motion carried unanimously.

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The Commission reviewed the correspondence dated January 18, 2010 from C. Lubovich regarding Engineering Services/HPUC Water Booster Station Improvements – Phase I.

Chairperson Berklich instructed C. Lubovich to obtain another quote from a different engineering firm for the HPUC Water Booster Station Improvements – Phase I.

The Commission reviewed the correspondence dated January 18, 2010 from C. Lubovich regarding Public Facilities Authority Resolution for Application.

Motion by Commissioner Fena, supported by Chairperson Berklich, to authorize HPUC to apply for the PFA Drinking Water Revolving Fund Loan.

Chairperson Berklich – Yes
Commissioner Kleffman – Yes
Commissioner Fena – Yes

The Commission reviewed the correspondence dated January 20, 2010 from G. Myers regarding #3 T/G Inspection.

Motion by Commissioner Fena, supported by Commissioner Kleffman, to award a Purchase Order to Power Generation Services for #3 T/G Inspection. G. Myers to provide all quote information to the Commissioners.

Motion carried unanimously.

The Commission reviewed the correspondence dated January 21, 2010 from G. Myers regarding #3 T/G Condenser Cleaning

Motion by Commissioner Fena, supported by Commissioner Kleffman, to award a Purchase Order to Premium Plant Services for #3 T/G Condenser Cleaning in the amount of \$50,000.00.

Motion carried unanimously.

The Commission reviewed the correspondence dated January 20, 2010 from J. Carlson regarding Upper Midwest Metering Association Meeting, February 4, 2010, St. Cloud, MN.

Motion by Commissioner Kleffman, supported by Commissioner Fena, to authorize overnight travel for J. Carlson to attend the Upper Midwest Metering Association Meeting, February 4, 2010, St. Cloud, MN.

Motion carried unanimously.

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The Commission reviewed the correspondence dated January 18, 2010 from J. Carlson regarding MMUA Three Day Meter School

Motion by Chairperson Berklich, supported by Commissioner Kleffman, to authorize overnight travel for M. Reger to attend the MMUA Three Day Meter School to be held on February 16-18, 2010 in Marshall, MN.

Motion carried unanimously.

The Commission reviewed the correspondence dated January 20, 2010 from J. Fisher regarding Factory Acceptance Test of SCADA Equipment

Motion by Commissioner Kleffman, supported by Commissioner Fena to authorize overnight travel for J. Stokes, B. Stone, and G. Jarmer for the Factory Acceptance Test of SCADA equipment.

Motion carried unanimously.

The Commission reviewed the correspondence dated January 18, 2010 from J. Fisher regarding Employee Policy: Cellular Telephone Policy

Motion by Commissioner Kleffman, supported by Commissioner Fena to accept Employee Policy No. EMPL007 Cell Phones; Cellular Telephone Policy.

Motion carried unanimously.

Motion by Chairperson Berklich, supported by Commissioner Kleffman to accept Novaspect Proposal #5416 for Delta V support services plan.

Motion carried unanimously.

Meeting adjourned by Chairperson Berklich at 5:01 p.m.

*The next regular Commission meeting is scheduled for
Tuesday, February 9, 2010 at 3:30 p.m.,*

Attest:



John Berklich, Commission Chairperson



Kevin M. Gargano, Finance Director &
Commission Secretary