

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

Page One

December 22, 2009

Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota held on December 22, 2009. Meeting called to order by Chairperson Berklich at 2:30 p.m., at the Hibbing Public Utilities, Hibbing, MN. Present were Chairperson Berklich; Commissioner Kleffman; Commissioner Fena; Legal Counsel, Allen Jacobson (arrived at 3:30 p.m.); General Manager, Jason Fisher; Assistant General Manager/Director of Power Production, Gary D. Myers; Director of Finance & Commission Secretary, Kevin Gargano; Director of Electrical Systems, John Carlson; and Director of Utility Operations, Corey Lubovich. Also in attendance was Curt Holcomb, Hibbing Public Access TV; Anna Kurth, Daily Tribune; Larry Claude, (Esko Savela, and Bruce Stone – arrived at 3:30 p.m.), Local 94 Employees; Jim Peck, MN Power; Mark Mandich, AFSCME Staff Rep.; and Vivian Arseneaux, citizen.

Motion made by Commissioner Fena, supported by Commissioner Kleffman, to approve the regular meeting minutes of December 8, 2009 and the special minutes of December 14, 2009.

Motion carried unanimously.

The Commission reviewed the bills paid from December 5, 2009 through December 14, 2009 and made the following motion.

Motion by Commissioner Kleffman, supported by Commissioner Fena that the bills paid from December 5, 2009 through December 14, 2009 in the amount of \$847,026.05 be approved.

Motion carried unanimously.

The Commission reviewed the payroll and overtime reports from December 3 2009 through December 17, 2009 and made the following motion.

Motion by Commissioner Kleffman, supported by Commissioner Fena, that the payroll and overtime reports from December 3, 2009 through December 17, 2009 in the amount of \$220,691.91 be approved.

Motion carried unanimously.

The Commission reviewed the correspondence dated December 17, 2009 from J. Fisher regarding MP Presentation by Mr. Jim Peck and placed in the Commission file.

No action taken.

The Commission reviewed the correspondence dated December 18, 2009 from C. Lubovich regarding Award of Public Bid No. 01-09: 16th Ave. E./Merryview Lane Water Main Replacement.

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

Page Two

December 22, 2009

Motion by Commissioner Kleffman, supported by Commissioner Fena, to award Public Bid No. 01-09: 16th Ave. E./Merryview Lane Water Main Replacement to the low bidder, Jola & Sopp Excavating, Inc. in the amount of \$198,900.00.

Motion carried unanimously.

The Commission reviewed the correspondence dated December 18, 2009 from C. Lubovich regarding Long Reach Excavator with Trailer Justification Review.

No action taken.

The Commission reviewed the correspondence dated December 18, 2009 from G. Myers regarding #3 Turbine Generator Inspection.

Motion by Commissioner Kleffman, supported by Commissioner Fena, to authorize to solicit quotes for #3 Turbine Generator inspection.

Motion carried unanimously.

The Commission reviewed the correspondence dated December 17, 2009 from J. Fisher regarding Safety and Environmental Coordinator.

Motion by Commissioner Fena, supported by Commissioner Kleffman, to approve the hiring of Mr. Peter Karakash for Safety and Environmental Coordinator, pending background and pre-employment testing.

Motion carried unanimously.

The Commission reviewed the correspondence dated December 5, 2009 from J. Fisher regarding 2009 Job Evaluations and placed in the Commission file

No action taken.

The Commission reviewed the correspondence dated December 17, 2009 from J. Fisher regarding Step 3 Grievance Hearing: Use of Temporary Employees.

Motion by Chairperson Berklich, supported by Commissioner Fena, to resolve the grievance by not hiring any more temporary workers for the rest of the year and abide by the PELRA Law.

Motion carried unanimously.

The Commission reviewed the correspondence from K. Gargano regarding 2010 Hibbing Public Utility Commission Scheduled Meeting dates.

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

Page Three

December 22, 2009

Motion by Commissioner Kleffman, supported by Commissioner Fena, to accept the 2010 HPUC Commission meeting schedule as presented.

Motion carried unanimously.

The Commission reviewed the correspondence dated December 17, 2009 from K. Gargano regarding 2010 Budget Discussion.

Motion by Commissioner Fena, supported by Commissioner Kleffman to accept the 2010 Budget as presented.

Motion carried unanimously.

Motion by Commissioner Fena, supported by Commissioner Kleffman, to enter into Closed Session at 4:39 p.m.

Motion carried unanimously.

4:45 p.m., present in the Closed Session were Chairperson Berklich, Commissioner Kleffman; Commissioner Fena; Legal Counsel, Allen Jacobson; General Manager, Jason Fisher; Finance Director, Kevin Gargano; and AGM/Director of Power Production, Gary Myers.

Motion by Commissioner Fena, supported by Commissioner Kleffman, to return to open session at 5:10 p.m.

Motion carried unanimously.

Meeting adjourned by Chairperson Berklich at 5:11 p.m.

*The next regular Commission meeting is scheduled for
Tuesday, January 12, 2009 at 3:30 p.m.,*


and

The next Public Forum will be held on Tuesday, January 26, 2010 at 6:00 p.m.

Attest:



John Berklich, Commission Chairperson



Kevin M. Gargano, Finance Director &
Commission Secretary

P/mins355.doc