

# MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

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August 20, 2009

Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota held on August 20, 2009. Meeting called to order by Chairperson Berklich at 4:00 p.m., at the Hibbing Public Utilities, Hibbing, MN. Present were Chairperson Berklich; Commissioner Kleffman; Commissioner Fena; Legal Counsel, Allen Jacobson; General Manager, Jason Fisher; Director of Finance & Commission Secretary, Kevin Gargano; Assistant General Manager/Director of Power Production, Gary D. Myers; and Director of Utility Operations, Corey Lubovich. Also in attendance were Anna Kurth, Hibbing Daily Tribune; Larry Claude & Esko Savela, Local 94 Employees.

Motion made by Commissioner Kleffman, supported by Commissioner Fena, to approve the regular meeting minutes of August 11, 2009.

Motion carried unanimously.

The Commission reviewed the bills paid from August 7, 2009 through August 14, 2009 and made the following motion.

Motion by Commissioner Kleffman, supported by Commissioner Fena, that the bills paid from August 7, 2009 through August 14, 2009 in the amount of \$891,335.72 be approved.

Motion carried unanimously.

The Commission reviewed the payroll and overtime reports from August 1, 2009 through August 16, 2009 and made the following motion.

Motion by Commissioner Kleffman, supported by Commissioner Fena, that the payroll and overtime reports from August 1, 2009 through August 16, 2009 in the amount of \$195,494.76 be approved.

Motion carried unanimously.

The Commission reviewed the correspondence dated August 18, 2009 from J. Fisher regarding a Water Rate Study.

Motion by Commissioner Fena, supported by Commissioner Kleffman to accept the proposal submitted by Short Elliott Hendrickson, Inc. to prepare a Water Rate Study with a low bid of \$10,500.

Motion carried unanimously.

The Commission reviewed the correspondence dated August 14, 2009 from C. Lubovich regarding Water Production/Distribution Integrity Plan and Update and placed in the Commission file.

The Commission reviewed the correspondence dated August 18, 2009 from J. Fisher regarding Employee Policy Book Amendment – Workplace Violence Policy.

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Motion by Chairperson Berklich, supported by Commissioner Fena to adopt the Workplace Violence Policy pending change on page 3 from "elected officials" to "Commissioners". Also changes on page 4.

Motion opposed - Kleffman  
Motion carried.

The Commission reviewed the correspondence dated August 18, 2009 from J. Fisher regarding Employee Policy Book Amendment – Weapon Policy.

Motion by Commissioner Fena , supported by Commissioner Kleffman to adopt the Weapon Policy pending change under exemptions.

Motion carried unanimously.

The Commission reviewed the correspondence dated August 18, 2009 from J. Carlson regarding Hire One Journeyman Lineworker.

Motion by Commissioner Fena, supported by Commissioner Kleffman, to hire George Pogachnik as a Journeyman Lineworker and post for one Lineworker apprentice that has graduated from a line school.

Motion carried unanimously.

The Commission reviewed the correspondence dated August 18, 2009 from K. Gargano regarding New Online Bill Payment System and placed in the Commission file.

The Commission reviewed the correspondence dated August 18, 2009 from K. Gargano regarding 2010 Budget Forecast and placed in the Commission file.

Meeting adjourned by Chairperson Berklich at 4:55 p.m.

*The next regular Commission meeting is scheduled for  
Tuesday, September 8, 2009 at 3:30 p.m.,*

*and*

*The next Public Forum will be held on Tuesday, September 22, 2009 at 6:00 p.m.*

Attest:

  
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John Berklich, Commission Chairperson

  
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Kevin M. Gargano, Finance Director &  
Commission Secretary