

# MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

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June 9, 2009

Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota held on June 9, 2009. Meeting called to order by Chairperson Berklich at 3:30 p.m., at the Hibbing Public Utilities, Hibbing, MN. Present were Chairperson Berklich; Commissioner Kleffman; Commissioner Fena; Legal Counsel, Allen Jacobson; General Manager, Jason Fisher; Director of Finance & Commission Secretary, Kevin Gargano; Director of Power Production, Gary Myers; Director of Utility Operations, Corey Lubovich; and Director of Electrical Systems, John Carlson. Also in attendance were Kelly Grinsteiner, Hibbing Daily Tribune; Curt Holcomb, Hibbing Public Access Television; Larry Claude, Esko Savela and Bruce Stone, Local 94 Employees; and James Lee, Citizen.

Motion made by Commissioner Kleffman, supported by Commissioner Fena, to approve the regular meeting minutes of May 19, 2009.

Motion carried unanimously.

The Commission reviewed the bills paid from May 15, 2009 through June 4, 2009 and made the following motion.

Motion by Commissioner Kleffman, supported by Commissioner Fena, that the bills paid from May 15, 2009 through June 4, 2009 in the amount of \$1,315,879.07 be approved.

Motion carried unanimously.

The Commission reviewed the payroll and overtime reports from May 21, 2009 through June 4, 2009 and made the following motion.

Motion by Commissioner Fena, supported by Commissioner Kleffman, that the payroll and overtime reports from May 21, 2009 through June 4, 2009 in the amount of \$372,254.48 be approved.

Motion carried unanimously.

The Commission reviewed the correspondence dated June 9, 2009 from C. Lubovich regarding Quote No. 3151: Redevelopment of Wells 3A & 11C.

Motion by Commissioner Fena, supported by Commissioner Kleffman to award Quote No. 3151 to Thein Well Company of Spicer, MN with the low bid of \$42,000.00.

Motion carried unanimously.

The Commission reviewed the correspondence dated June 5, 2009 from J. Fisher regarding Assistant General Manager position.

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Motion by Commissioner Fena, supported by Commissioner Kleffman, to appoint Gary Myers as the Assistant General Manager according to the terms and conditions of the correspondence dated June 5, 2009 from Jason Fisher, General Manager.

Motion carried unanimously.

The Commission reviewed the correspondence dated June 1, 2009 from J. Carlson regarding Job Postings 09-05 & 09-06: Journeyman Lineman and Job Posting 09-07: Lead Lineman.

Motion by Commissioner Kleffman, supported by Commissioner Fena, to award Job Posting 09-07 and 09-05 to the senior qualified employees and authorize the advertising for Journeyman Lineman.

Motion carried unanimously.

The Commission reviewed the correspondence dated June 5, 2009 from K. Gargano regarding Award Job Posting 09-08: & 09-09: Meter Reader.

Motion by Chairperson Berklich, supported by Commissioner Kleffman, to award Job Posting 09-08 & 09-09: Meter Reader to the two senior qualified employees.

Motion carried unanimously.

The Commission reviewed the correspondence dated June 5, 2009 from G. Myers regarding Post for Coal & Ash positions.

Motion by Commissioner Fena, supported by Commissioner Kleffman, to approve the posting for two Coal & Ash positions.

Motion carried unanimously.

The Commission reviewed the correspondence dated June 5, 2009 from J. Fisher regarding Employee Policy Book Amendment – Return to Work Policy.

Motion by Commissioner Fena, supported by Commissioner Kleffman, to adopt the Return to Work Policy as presented with grammatical changes as noted.

Motion carried unanimously.

The Commission reviewed the correspondence dated June 5, 2009 from J. Fisher regarding Minnesota Municipal Gas Agency (MMGA) Agreement.

Motion by Commissioner Fena, supported by Commissioner Kleffman, to approve the MMGA Agreement as presented.

Motion carried unanimously.

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The Commission reviewed the correspondence dated June 5, 2009 from J. Fisher regarding Closed Session – General Manager Review and placed in the Commission file.

Motion carried unanimously.

Motion by Commissioner Kleffman, supported by Commissioner Fena to go into Closed Session at 4:27 p.m.

Motion carried unanimously.

Present in the Closed Session was Chairperson Berklich, Commissioner Kleffman, Commissioner Fena, Allen Jacobson, Jason Fisher, and Kevin Gargano.

Motion by Commissioner Kleffman, supported by Commissioner Fena to return to Open Session at 5:08 p.m.

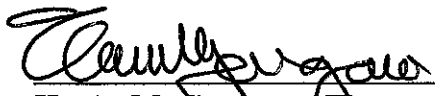
Motion carried unanimously.

Meeting adjourned by Chairperson Berklich at 5:09 p.m.

*The next regular Commission meeting is scheduled for  
Tuesday, June 23, 2009 at 3:30 p.m.*

Attest:

  
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John Berklich, Commission Chairperson

  
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Kevin M. Gargano, Finance Director &  
Commission Secretary

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