

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

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April 13, 2009

Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota held on April 13, 2009. Meeting called to order by Chairperson McGuire at 3:30 p.m., at the Hibbing Public Utilities, Hibbing, MN. Present were Chairperson McGuire; Commissioner Berklich; Commissioner Kleffman; Legal Counsel, Allen Jacobson; General Manager, Jason Fisher; Director of Finance & Commission Secretary, Kevin Gargano; Director of Power Production, Gary Myers; Director of Electrical Systems, John Carlson; and Director of Utility Operations, Corey Lubovich. Also in attendance were Anna Kurth, Hibbing Daily Tribune; Curt Holcomb, Hibbing Public Access Television; Larry Claude, Mark Reger, and Scott Schmidtbauer, Local 94 Employees; Richard Johnson, Larry Schloesser, and Jeannie Nobens, Citizens.

The Commission made the following appointments for the ensuing year:

By the existing Commission charter, John Berklich is appointed Chairperson for the ensuing year.

Motion by Commissioner McGuire, supported by Chairperson Berklich, that Mr. Gary Kleffman will be First Vice Chairperson for the ensuing year.

Commissioner Kleffman Abstained.
Motion carried.

Motion by Chairperson Berklich, supported by Commissioner Kleffman, to table the appointment for Second Vice Chairperson until the Hibbing City Council appoints another Commissioner.

Motion carried unanimously.

Motion by Chairperson Berklich, supported by Commissioner Kleffman, that Mr. Kevin M. Gargano will be Secretary to the Commission for the ensuing year.

Motion carried unanimously.

Motion by Chairperson Berklich, supported by Commissioner Kleffman, to table the appointment of Al Jacobson for Legal Counsel pending further investigation into other options.

Motion carried unanimously.

Motion by Commissioner McGuire, supported by Chairperson Berklich, that Sterle & Company will be Auditor for the ensuing year.

Motion carried unanimously.

Motion by Commissioner Kleffman, supported by Chairperson Berklich to table the designation of the official newspaper pending further investigation by Legal Counsel, Al Jacobson.

Motion carried unanimously.

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Motion by Commissioner McGuire, supported by Commissioner Kleffman, that the Official Depositories for the Hibbing Public Utilities Commission for the ensuing year will be as follows: Security State Bank; Wells Fargo Investment Services; American Bank; Republic Bank; and the U.S. Bank.

Motion carried unanimously.

Motion made by Commissioner Kleffman, supported by Commissioner McGuire, to approve the regular meeting minutes of March 24, 2009.

Motion carried unanimously.

The Commission reviewed the bills paid from March 23, 2009 through April 3, 2009 and made the following motion.

Motion by Commissioner Kleffman, supported by Commissioner McGuire, that the bills paid from March 23, 2009 through April 3, 2009 in the amount of \$1,210,626.00 be approved.

Motion carried unanimously.

The Commission reviewed the payroll and overtime reports from March 12, 2009 through April 9, 2009 and made the following motion.

Motion by Commissioner Kleffman, supported by Commissioner McGuire, that the payroll and overtime reports from March 12, 2009 through April 9, 2009 in the amount of \$377,102.78 be approved.

Motion carried unanimously.

The Commission reviewed the correspondence dated April 8, 2009 from G. Myers regarding #5 T/G Condenser Rehabilitation.

Motion by Commissioner Kleffman, supported by Chairperson Berklich, to authorize reconditioning of #5 T/G according to Director of Power Production, Gary Myers' memorandum pending notification by Legal Counsel, Al Jacobson that the HPUC does not have to go out for public bids because this is considered an emergency situation.

Motion carried unanimously.

The Commission reviewed the correspondence dated March 24, 2009 from J. Fisher regarding 2009 Summer Help.

Motion by Chairperson Berklich, supported by Commissioner Kleffman, to authorize the hiring of seven summer students pending financial justification provided by General Manager, Jason Fisher.

Motion carried unanimously.

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The Commission reviewed the correspondence dated April 8, 2009 from K. Gargano regarding Customer Due Dates.

Motion by Commissioner McGuire, supported by Commissioner Kleffman, to authorize the implementation of the new customer policy outlined in the letter from Director of Finance, Kevin Gargano dated April 8, 2009.

Motion carried unanimously.

The Commission reviewed the correspondence dated April 8, 2009 from K. Gargano regarding Identity Theft Prevention Program.

Motion by Commissioner McGuire, supported by Commissioner Kleffman, to approve the Identity Theft Prevention Program outlined in the letter from Director of Finance, Kevin Gargano dated April 8, 2009.

Motion carried unanimously.

The Commission reviewed the correspondence dated April 9, 2009 from J. Fisher regarding New Electric Service – Proposed Change in Rates.

Motion by Commissioner McGuire, supported by Commissioner Kleffman, to approve the proposed New Electric Service rates effective May 18, 2009. Any customer that applies for new electric service and pays by May 15, 2009 will pay the old rates.

Motion carried unanimously.

The Commission reviewed the correspondence dated April 7, 2009 from C. Lubovich regarding Hibbing Public Utilities 2009 Water Production Plan and placed in the Commission file.

The Commission reviewed the correspondence dated April 9, 2009 from J. Fisher regarding Request for Contribution: Hibbing Area Chamber of Commerce, Hibbing Jubilee.

Motion by Chairperson Berklich, supported by Commissioner Kleffman, to approve the contribution request for \$1,250.00 for the Hibbing Jubilee if the City of Hibbing matches this contribution monetarily or with in-kind services.

Motion carried unanimously.

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Meeting adjourned by Chairperson Berklich at 4:28 p.m.

*The next regular Commission meeting is scheduled for
Tuesday, April 28, 2009 at 3:30 p.m.*

Attest:



John Berklich, Commission Chairperson



Kevin M. Gargano, Finance Director &
Commission Secretary

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