

Hibbing Public Utilities Commission Information for Job Applicants

Application Process

- Your application will be placed in the HPU application file for a period of one year from the date it is received.
- During this one-year period, your application will be reviewed as positions become available.
- If you wish for your application to remain in the file beyond the one-year period, you must contact the Hibbing Public Utilities to update your application.
- You may update your application as many times as you wish; however, you may wish to complete a new application periodically to reflect any new work or educational experience you have gained.

Submitting Your Completed Application

Applications should be sent to:

Jane Garrity
Human Resources
Hibbing Public Utilities
PO Box 249
Hibbing, MN 55746

or

hand-deliver to:
Room 106, Hibbing Public Utilities Administration Building

Updating Your Application or Questions:

Contact Jane Garrity, Human Resources
Phone: 218-262-7732
Fax: 218-262-7756
email: janeg@hpuc.com
Office: Room 106, Hibbing Public Utilities Administration Building

Pre-employment Testing

All job offers at the HPU are conditional upon prospective employees passing a pre-employment physical (which includes drug testing) and a background check.

Entry Level Position Openings

Entry-level position openings often occur on the Firing Line in the Power Plant. Enclosed is a study sheet along with testing dates and locations for a boiler license. This license is not a necessary requirement of employment with HPU, but it is taken into consideration when reviewing applications for the Firing Line. Should you opt to do so, you may return your application now and once you have obtained the license submit a photocopy to be attached to your application.