

MINUTES OF THE PROCEEDINGS

of the Public Utilities Commission, City of Hibbing, St. Louis County, Minnesota

Page One

March 22, 2011

Minutes of the regular meeting of the Public Utilities Commission, Hibbing, Minnesota held on March 22, 2011. Meeting called to order by Chairperson Kleffman at 3:30 p.m., at the Hibbing Public Utilities, Hibbing, MN. Present were Chairperson Kleffman; Commissioner Berklich; Commissioner Fena; Legal Counsel, Allen Jacobson; General Manager, Jason Fisher; Director of Finance & Commission Secretary, Kevin Gargano; Director of Utility Operations, Corey Lubovich; and Director of Electrical Systems, John Carlson. Also in attendance were Curt Holcomb, HPAT; Larry Schloesser and Richard Johnson, Citizens. Absent from the meeting was AGM/Director of Power Production, Gary Myers.

Motion made by Commissioner Fena, supported by Commissioner Berklich, to approve the regular meeting minutes of March 8, 2011.

Motion carried unanimously.

The Commission reviewed the bills paid, ACH, and wire transfers from March 1, 2011 through March 18, 2011 and made the following motion.

Motion by Commissioner Fena, supported by Chairperson Kleffman that the bills paid from March 4, 2011 through March 18, 2011 in the amount of \$1,919,940.18 be approved.

Motion carried unanimously.

The Commission reviewed the payroll and overtime reports from February 24, 2011 through March 10, 2011 and made the following motion.

Motion by Commissioner Berklich, supported by Commissioner Fena that the payroll and overtime reports from February 25, 2011 through March 10, 2011 in the amount of \$186,715.81 be approved.

Motion carried unanimously.

The Commission reviewed the correspondence dated March 18, 2011 from C. Lubovich regarding Public Bid No. 04-10: Water Booster Station Improvements.

Motion by Commissioner Berklich, supported by Commissioner Fena, to call for Public Bid No. 04-10: Water Booster Station Improvements.

Motion carried unanimously.

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Page Two

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The Commission reviewed the correspondence dated March 18, 2011 from G. Myers regarding Fireman Helper Trainee Position.

Motion by Commissioner Berklich, supported by Commissioner Fena to approve the hiring of Mr. Jeff Graves pending background check, physical and drug screening.

Motion carried unanimously.

The Commission reviewed the correspondence dated March 16, 2011 from J. Fisher regarding 2011 Summer Help.

Motion by Commissioner Berklich, supported by Commissioner Fena, to approve the hiring of summer help per the correspondence detailed above.

Motion carried unanimously.

The Commission reviewed the correspondence dated March 18, 2011 from C. Lubovich regarding Source Water Protection Implementation Grant Application.

Motion by Commissioner Berklich, supported by Commissioner Kleffman, to approve the submission of the Source Water Protection Implementation Grant.

Motion carried unanimously.

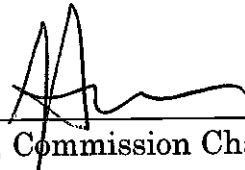
Motion by Commissioner Berklich supported by Commissioner Fena, to change the regular April 26, 2011 meeting to April 25, 2011 at 3:30 p.m.

Motion carried unanimously.

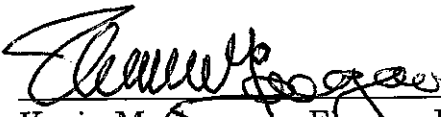
Meeting adjourned by Chairperson Kleffman at 4:12 p.m.

*The next regular Commission meeting is scheduled for
Tuesday, April 12, 2011 at 3:30 p.m.*

Attest:



Jim Fena, Commission Chairperson



Kevin M. Gargano, Finance Director &
Commission Secretary